

DELHI PUBLIC SCHOOL DAMANJODI

No.:DPS:DMJ:CIR:74

4th January 2018

Admission Notice For General Category

Based on the information and guidelines obtained from Commissioner-Cum-Secretary to Govt. of Odisha, District Project Coordinator, Additional Director Planning, Director MHRD, Department of School Education & Literacy and DPS Management Committee, 75% of the total seats in Nursery will be filled up by candidates of General Category. The General Category includes wards of NALCO, NALCO Associates(CISF, DPS, SVM, EIL & MECON) and Govt. employees posted in NALCO Township.

Registration form for admission to class Nursery for the academic session 2018-19, can be obtained from the school office from **8th January 2018 to 27th January 2018** between 8:00 am to 1:00 pm and 4:00 pm to 5:00 pm.

The registration fee details are:-

For wards of employees of Nalco, CISF, DPS, SVM, EIL & MECON	Rs. 50/-
For wards of Govt. Employees posted in NALCO Damanjodi only	Rs. 200/-

Kindly Note: -

- Admission is on priority basis to the employees of Nalco, Damanjodi and its concern.
- A child must complete **3 years of age but not exceeding 4 years of age as on 31st March 2018.**
- Form will be given only on production of a copy of the proper Birth Certificate along with the original birth certificate for verification.
- One Xerox copy of Aadhaar Card of the child(if available)
- On submission of duly completed Registration Form, an attested Xerox copy of the Date of Birth Certificate of the child must be enclosed and deposit the same in the school office on or before **9th February 2018.**
- Xerox copy of an authenticated proof of Caste Certificate in the case of SC / ST / OBC must be enclosed.
- Incomplete Registration Form will be rejected from further process.
- The date of admission procedure will be intimated later on.
- No application in plain paper will be accepted. If any employee is on duty or away from station, they may collect the form through their friends mentioning the details about their ward.
- Registration form submitted after the last date will not be considered.

Final admission is subject to the verification of the following documents in original: -

- An authenticated proof of Birth Certificate issued by the Registrar of Births and Deaths authority.
- An authenticated proof of Caste Certificate in the case of SC / ST / OBC issued by the competent authority.
- Proof of Nalco / CISF / DPS / SVM / EIL / MECON / Govt. Employees: verification from the head of organisation.

Parents are requested to adhere to the above schedule. No request for extension of date for registration or submission of form will be entertained.


Principal
PRINCIPAL
DELHI PUBLIC SCHOOL
DAMANJODI - 763008