

Recent  
Photograph  
of the  
student in  
School  
uniform

**STUDENT’S PERSONAL RECORD**  
(PLEASE WRITE IN BLOCK LETTERS)

Name:.....  
 Class & Section:.....Adm. No.:..... House:.....  
 Date of Birth :..... Blood Group:..... Category: SC/ST/OBC/Gen  
 Residential Address:.....  
 ..... Tel. No. (Resi) :.....  
 Mob:..... Religion : .....  
 Father’s Name:.....Specimen Sign.:.....  
 Designation:.....  
 Office Address:.....  
 Mobile No:.....  
 E-Mail:.....  
 Mother’s Name:.....Specimen Sign.:.....  
 Designation:.....  
 Office Address:.....  
 Mobile No:.....  
 E-Mail:.....  
 Emergency Contact No.(Other than those given above):  
 Name and Class of Brother/Sister studying in DPS Damanjodi

Name	Class/Section

Details of 2 students residing in immediate neighbourhood

Name	Class/Sec.	Resi. Address	Contact No.

Mode of commutation: NALCO BUS/Private/Cycle/Walking/Own arrangement

(Only for Classes VI to X)  
**2<sup>nd</sup> Language** : Hindi/Sanskrit      **3<sup>rd</sup> Language** : Hindi/Sanskrit/Odia  
**Art. Edu.:** Vocal/Dance/Art & Craft  
**Work Edu.:** .....  
**Health & Physical Education:** i..... ii.....

**Last date to submit this form to the Class Teacher : 31<sup>st</sup> August 2017.**

Authenticated by Class Teacher



# OUR VISION IS OUR MISSION

*Our mission is to render service before self to the learners. We envision our students to be intellectually endowed and capable of performing the best when required to rise to the occasion. We are engaged to instill values in the tender-hearted students. Consequently, they become sensitive professionals with a competitive edge and get keener to co-operate with people around. We strive to encourage them to participate in multiple inter-mural and intra-mural competitions, exhibitions, seminars, Mock Parliament so on and so forth.*

*We aspire to accomplish the target of planting 1000 sapling in and around the school campus by 2022. This is in view of sensitising our students towards environmental protection.*

*By the next five years, we aim to create mechanism to provide training to our students from class IX onwards in a skill area which has utility in the wider world of work.*

*Now that we have been sensitised towards alternate sources of energy and utilization of solar energy receiving the thrust, we aspire to orient our students towards the best renewable-solar energy. We also aspire that our students reach out to the villagers on the periphery of the industrial township of Damanjodi in terms of literacy programmes.*



## **THE PRINCIPAL'S MESSAGE. . . .**

*Dear Parent,*

*“A vast pool of human resources with a large proportion of a young population is a unique strength of our nation,” observed Bharat Ratna A. P. J. Abdul Kalam. We should remember that almost 50% of our population is comprised of young people with aspirations for better living standards. Consequently then, the responsibility of the stakeholders of education becomes immense. Goal-setting hence is the primary task. “Setting goals is the first step in turning the invisible into the visible- the foundation for all success in life,” exhorted Athony Robbins. The parents as first teachers and the teachers as second parents therefore are engaged earnestly in the all-round development of the young population. All the activities at the school therefore are designed to sensitise the students towards values, physical fitness, spiritual training and academics. The cognitive, psychomotor and the affective domains of our students are taken care of. The emerging society requires humane human beings who can contribute to the global growth and progress with compassion and harmony.*

*We, at DPS Damanjodi strive to enable our pupils to adapt themselves to the changing trends of the progressive world while being steady in holding on to the cultural fabric of the nation. The School Almanac brings the school authority, teachers and parents on a common platform to plan and execute policies for the fine growth and development of students' personality. The academic fraternity of DPS Damanjodi strives to uphold and practise the principles laid down by CBSE to shape the overall personality of the youngsters. Dear parents, it is our earnest request to you to use the school guidelines enshrined in the Almanac to get the best out of your wards. Please register the remarks given by the teachers in the Almanac and plan accordingly.*

*Wishing for the best....*

**Principal, DPS Damanjodi**

# **Fundamental Duties**

## **It shall be the duty of every citizen of India Under Article 51 A, Part IV-A of the Constitution**

- A. *To abide by the Constitution and respect its ideals and institutions, the National Flag and the National Anthem.*
- B. *To cherish and follow the noble ideals which inspired our national struggle for freedom.*
- C. *To uphold and protect the sovereignty, unity and integrity of India.*
- D. *To defend the country and render national service when called upon to do so.*
- E. *To promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities: to renounce practices derogatory to the dignity of women.*
- F. *To value and preserve the rich heritage of our composite culture.*
- G. *To protect and improve the natural environment including the forest, rivers and wild life, and to have compassion for living creatures.*
- H. *To develop the scientific temper, humanism and spirit of inquiry and reform.*
- I. *To safeguard public property and to abjure violence.*
- J. *To strive towards excellence in all spheres of individual and collective activity, so that the nation constantly rises to higher levels of endeavour and achievements.*

\*



## **PLEDGE**

*India is my country, All Indians are  
my brothers and sisters.*

*I love my country and I am proud of its rich  
and varied heritage.*

*I shall always strive to be worthy of it.*

*I shall give my parents, teachers and  
all elders, respect and treat everyone  
with courtesy.*

*I shall be kind to everyone.*

*To my country and my people*

*I pledge my devotion.*

*In their well-being and prosperity alone  
lies my happiness.*

## **SONG OF YOUTH**

### **SMALL AIM IS A CRIME IGNITED MINDS**

*As a young citizen of India, armed with technology, knowledge and love for my nation, I realize, small aim is a crime.*

*I will work and sweat for a great vision, the vision of transforming India into a developed nation, powered by economic strength with value system.*

*I am one of the citizens of the billion; small only the vision will ignite the billion souls. It has entered into me ; the ignited soul compared to any resource is the most powerful resource on the earth, above the earth and under the earth.*

*I will keep the lamp of knowledge burning to achieve the vision - Developed India*

*If we work and sweat for the great vision with ignited minds, the transformation leading to the birth of vibrant developed India will happen.*

*I pray the Almighty: "May the divine peace with beauty enter into our people; small happiness and good health blossom in our bodies, minds and souls".*

*Compiled from the works of  
**A.P.J. Abdul Kalam**  
Former President of India*

## **SCHOOL SONG**

*We of D.P.S.*

*We from D.P.S.*

*Sons of the land, salt of the earth*

*Onward we go, forward we march*

*We of D.P.S!*

*We shall scale her mountains*

*We shall swim her oceans*

*We shall scan and enter space*

*We shall reach the moon*

*We of D.P.S!*

*Daughters of the land, salt of the earth*

*We shall keep her wheels moving*

*We shall guard her frontiers*

*We shall till her field vast*

*We shall make our land great*

*We of D.P.S!*

*Youth of the land, salt of the earth*

*Onward we go, forward we march*

*We of D.P.S!*



## **SCHOOL PRAYERS**

(1)

*Deliver us, O Master from all hasty utterance and false judgement, from indecision of mind and infirmity of will, from fear of criticism and love of praise, from the desire to be liked rather than respected, to be popular rather than to be just and to be guided by what is convenient rather than by what is right.*

(2)

*Teach us, good Lord, to serve Thee as Thou deserverth, to give, and not to count the cost, to fight, and not to heed the wounds, to toil, and not to seek for rest, to labour, and not to look for any reward save that of knowing that we do Thy will.*

-St. Ingatius Loyola

(3)

*Oh, Master educate our eyes to see you in all faces.  
To behold unity of self in all beings  
Educate our ears to hear the goodness of all  
Educate our tongues to sing the praise of Thee  
And to utter pleasant, loving and truthful words.  
Educate our hands to do charity and serve the needy  
Educate our minds to be always cheerful and calm.*

(4)

*Where the mind is without fear and the head is held high  
where knowledge is free; where the world has not been  
broken up into fragments by narrow domestic walls,  
where words come out from the depth of truth,  
where the tireless striving stretches its arms towards perfection,  
where the clear stream of reason has not lost its way into the  
dreary desert sand of dead habit,  
where the mind is led forward by Thee into ever-widening thought  
and action-into that heaven of freedom, my Father! Let my  
country awake.  
Lord of life and death, we come unto Thee to ask for thy grace this  
day, so that we may go forth to serve Thee  
all the day long faithfully, humbly and victoriously.*



(5)

*I thank you Master for my friends  
For those who understand me  
Better than I understand myself  
For those who know me and like me  
Help me to be as kind to my friends  
As I would like them to be kind to me.*

(6)

*O Master*

*Thou art the real goal of human life  
We are yet but slaves of wishes  
Putting bar to our advancement.  
Thou art the only God and Power  
to bring us up to that stage.*

(7)

*Master, make me an instrument of Thy purpose, where there is hatred. let me sow love: where there is injury, forgiveness: where there is doubt, faith: where there is despair, hope: where there is darkness, light: where there is sadness, Joy.*

*O Divine master, grant that I may not so much seek to be consoled, as to console ; to be understood, as to understand; to be loved as to love.*

*For it is in giving that we receive, it is in forgiveness, that we are forgiven.*

(8)

*Father of the universe, we thank Thee for the beginning of a new day, for the dim twilight, the glowing sunrise, for the new hopes, and the new opportunities for the new consciousness of Thine abiding care. Give us the courage and strength for our work today. Give us steadfastness of purpose, patience and humility , and help us to speak the truth.*

(9)

*Creator of all joy and beauty! We are blessed by Thee. this morning for Thy bright world, for the sunshine on the hills, for the mists on the rivers, for birds and beasts, mountains, plains and forests all giving glory to Thee in the radiance of the new dawn. We thank Thee, that we may look as Thou lookest upon all the beauty of the Earth. O Master ! lover of beauty and joy, make our hearts simple and trustful, make our wills lovely and pure that we may share in thy will whereby is created, and uphold all the joy, and the beauty of thy great universe.*

### स्वच्छता-शपथ

महात्मा गाँधी ने जिस भारत का सपना देखा था, उसमें सिर्फ राजनैतिक आज़ादी ही नहीं थी, बल्कि एक स्वच्छ एवं विकसित देश की कल्पना भी थी।

महात्मा गाँधी ने गुलामी की जंजीरों को तोड़कर माँ भारती को आज़ाद कराया। अब हमारा कर्तव्य है कि गंदगी को दूर करके भारत माता की सेवा करें।

मैं शपथ लेता हूँ कि मैं स्वयं स्वच्छता के प्रति सजग रहूँगा और उसके लिए समय दूँगा।

हर वर्ष 100 घंटे यानी हर सप्ताह 2 घंटे श्रमदान करके स्वच्छता के इस संकल्प को चरितार्थ करूँगा।

मैं न गंदगी करूँगा न किसी और को करने दूँगा।

सबसे पहले मैं स्वयं से, मेरे परिवार से, मेरे मुहल्ले से, मेरे गाँव से एवं मेरे कार्यस्थल से शुरुआत करूँगा।

मैं यह मानता हूँ कि दुनिया के जो भी देश स्वच्छ दिखते हैं, उसका कारण यह है कि वहाँ के नागरिक गंदगी नहीं करते और न ही होने देते हैं।

इस विचार से मैं गाँव-गाँव और गली-गली स्वच्छ भारत मिशन का प्रचार करूँगा।

मैं आज जो शपथ ले रहा हूँ, वह अन्य 100 व्यक्तियों से भी करवाऊँगा। वे भी मेरी तरह स्वच्छता के लिए 100 घंटे दें, इसके लिए प्रयास करूँगा। मुझे मालूम है कि स्वच्छता की तरफ बढ़ाया गया मेरा एक क़दम पूरे भारत देश को स्वच्छ बनाने में मदद करेगा।

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## राष्ट्रगीत

वंदे मातरम्

सुजलाम् सुफलाम् मलयज शीतलाम्,  
शस्यश्यामलाम् मातरम् । वंदे मातरम् ॥

शुभ्र-ज्योत्स्ना-पुलकित-यामिनीम्,  
फुल्लकुसुमित-द्रुमदलशोभिनीम्,  
सुहासिनीम् सुमधुरभाषिणीम्,  
सुखदाम् वरदाम् मातरम् । वंदे मातरम् ॥

(बंकिमचंद्र चट्टोपाध्याय)

## राष्ट्रगान

जन-गण-मन अधिनायक, जय हे  
भारत-भाग्य-विधाता ।  
पंजाब-सिंध-गुजरात-मराठा-द्राविड़-उत्कल-बंग ।  
विंध्य-हिमाचल-यमुना-गंगा उच्छल-जलधि-तरंग ।  
तव शुभ नामे जागे,  
तव शुभ आशिष माँगे ।  
गाहे तव जय-गाथा  
जन-गण-मंगलदायक जय हे  
भारत-भाग्य-विधाता ।  
जय हे, जय हे, जय हे,  
जय, जय, जय, जय हे ।

(गुरुदेव रबींद्रनाथ ठाकुर)



## गुरुवंदना

गुरुर्ब्रह्मा गुरुर्विष्णुः गुरुर्देवो महेश्वरः ।  
गुरुः साक्षात् परब्रह्म तस्मै श्रीगुरुवे नमः ॥  
ध्यानमूलम् गुरुमूर्तिं पूजामूलम् गुरुपदम् ।  
मन्त्रमूलम् गुरुवाक्यम् मोक्षमूलम् गुरुकृपा ॥

(गुरु ही ब्रह्मा, विष्णु व शिव हैं । वास्तव में गुरु साक्षात् परब्रह्म हैं । इसलिए श्री गुरु को नमस्कार है । गुरु की मूर्ति ही ध्यान करने योग्य है । गुरु के चरणों की ही पूजा करनी चाहिए । गुरु का कथन ही कार्य सिद्ध करने का मंत्र है । गुरु की कृपा ही मुक्ति दिलानेवाली है ।)

★★★

## सहगान

(1)

जय ज्योतिर्मय चिन्मय दीप जले ।  
जय अनुशासन अंतर्मन से स्वर निकले ।

निज पर शासन फिर अनुशासन,  
हो यह शाश्वत वाणी,  
जय शासन! जय अनुशासन की,  
धार बहे कल्याणी,  
जनजागृति की सहवाणी,  
चिर सँजोए मानस सपन फले ।

अनुशासन है जटिल पहेली,  
आज समूचे जग में,  
व्यक्ति समाज राष्ट्र सारे ही,  
उलझ रहे पग-पग में,  
है अहं भरा रग-रग में,  
तम गहराता कैसे सूर्य तले ।

आज अपेक्षा अपने से,  
अपना अनुशासन जागे,  
ऐसी क्रांति घटित हो,  
मानव उच्छृंखलता त्यागे,  
स्वर्णिम भविष्य है आगे,

## ईशवंदना

त्वमेव माता च पिता त्वमेव,  
त्वमेव बंधुश्च सखा त्वमेव ।  
त्वमेव विद्या द्रविणं त्वमेव,  
त्वमेव सर्वं मम देव देव ॥

(हे ईश्वर ! तुम्हीं एकमात्र मेरे माता, पिता, भाई, मित्र, ज्ञान एवं समृद्धि हो। अतः हे देव ! तुम्हीं मेरे सर्वस्व हो ।)

★★★

शम सम श्रम से जीवनक्रम बदले ।

जिस विद्या से भारत ने,  
आध्यात्मिक गौरव पाया,  
अखिल विश्व का एकमात्र जो,  
पथदर्शक कहलाया,  
पा अनुशासन की छाया,  
उसी दिशा में फिर युग-चरण चले ।

★★★

(2)

उठ जाग रे मुसाफ़िर! अब हो चला सवेरा,  
पल पलक खोल प्यारे! अब मिट गया अँधेरा ॥

प्राची में पौ फटी है, पर फड़फड़ा पखेरू,  
चहचहा रहे हैं, निशि भर यहाँ बसेरा ॥

लाली लिए खड़ी है, ऊषा तुझे जगाने,  
यह रंग है क्षणिक-सा आखिर उठाउ डेरा ॥

वे उड़ चले विहगगण, निज लक्ष्य-साधना में,  
आँखों में तेरी अब भी, देती है नींद घेरा ॥

साथी चले गए हैं, तू सो रहा अभी भी,

झट चेत-चेत चेतन! घर में घुसा लुटेरा।।

सूरज चढ़ा है 'तुलसी' प्रतिबोध दे रहा है,  
अणुव्रत का बाँध संबल, गंतव्य दूर तेरा।।

★★★

(3)

संयममय जीवन हो,  
नैतिकता की सुर-सरिता में  
जन-जन-मन पावन हो।  
संयममय जीवन हो।।

अपने से अपना अनुशासन,  
अणुव्रत की परिभाषा,  
वर्ण, जाति या संप्रदाय से  
मुक्त धर्म की भाषा,  
छोट-छोटे संकल्पों से  
मानस-परिवर्तन हो।  
संयममय जीवन हो।।

मैत्री-भाव हमारा सबसे  
प्रतिदिन बढ़ता जाए,  
समता, सह-अस्तित्व, समन्वय-  
नीति सफलता पाए,  
शुद्ध साध्य के लिए नियोजित  
मात्र शुद्ध साधन हो।  
संयममय जीवन हो।।

विद्यार्थी या शिक्षक हो  
मज़दूर और व्यापारी,  
नर हो या नारी बने  
नीतिमय जीवनचर्या सारी,  
कथनी-करनी की समानता में  
गतिशील चरण हो।  
संयममय जीवन हो।।

प्रभु बनकर ही हम प्रभु की  
पूजा कर सकते हैं,

प्रामाणिक बनकर ही  
संकट-सागर तर सकते हैं,  
शौर्य-वीर्य-बलवती-अहिंसा  
ही जीवन-दर्शन हो।  
संयममय जीवन हो।।

सुधरे व्यक्ति, समाज  
व्यक्ति से, राष्ट्र स्वयं सुधरेगा,  
'तुलसी' अणुव्रत-सिंहनाद  
सारे जग में प्रसरेगा,  
मानवीय आचार-संहिता में  
अर्पित तन-मन हो।  
संयममय जीवन हो।।

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(4)

सच्चे मनुज बनो, नीति-सूत्र को धार  
बदलो, निज व्यवहार।...

शिक्षा में नैतिकता आए,  
अनुशासित जीवन बन जाए।  
विनयशील बन विद्या पाए,  
रहे न तनिक विकार।।

संयम का सौरभ महकाएँ,  
सद्गुण जीवन में अपनाएँ।  
दुर्गुण को हम दूर हटाएँ,  
मन से हो इकरार।।

समय क्रीमती नहीं गँवाएँ,  
बीता अवसर लौट न आए।  
नहीं लक्ष्य को कभी भुलाएँ,  
फैले सुयश अपार।।

व्यसनमुक्त होकर जीवन में,  
रमण करें शिक्षण-उपवन में।  
सफल बनेंगे विद्वद्गण में,  
सपने हों साकार।।

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(5)

लक्ष्य है ऊँचा हमारा,  
हम विजय सहगान गाएँ।  
चीरकर कठिनाइयों को,  
दीप सम हम जगमगाएँ।।

तेज सूरज-सा लिए हम,  
शुभ्रता शशि-सी लिए हम,  
पवन-सा गति-वेग लेकर,  
चरण ये आगे बढ़ाएँ।।

हम न रुकना जानते हैं,  
हम न झुकना जानते हैं,  
हो प्रबल संकल्प इतना,  
सफल हों सब कामनाएँ।।

हम अभय, निर्मल, निरामय,  
हैं अटल जैसे हिमालय,  
हर कठिन जीवन-घड़ी में,  
फूल बनकर मुस्कराएँ।।

हे प्रभो! पा पंथ तेरा,  
हो रहा अब नव सवेरा,  
स्वस्थ तन-मन, स्वस्थ चिंतन,  
चेतना की लौ जलाएँ।।

★★★

(6)

जिसका जीवन  
सद्गुण का भंडार है।  
महापुरुष कहलाने का  
उस मानव को अधिकार है।।

प्राणों की बलि देकर भी  
जो सत्य-सुरक्षा करता है।  
संघर्षों के तूफानों से  
नहीं कभी जो डरता है।  
परम तत्व से  
जिस नरवर का प्यार है।।

औरों को पीड़ित करना,  
निज को पीड़ित करना माने।  
समदर्शी बन हर प्राणी को,  
आत्मतुल्य जो पहचाने।  
अनुकंपा नर-जीवन का  
शृंगार है।।

निश्छलतामय भावों से  
जो सबके साथ करे व्यवहार।  
जग की माया-ममता तजकर  
निर्मल जो रखता आचार।  
ऋजुता से खुलता  
प्रभुता का द्वार है।।

सुख-दुख की घटनाओं में  
जो नहीं संतुलन को खोता।  
प्रतिपल शुभ योगों के द्वारा  
पाप-पंक को जो धोता।  
नमन हमारा  
उसको बारंबार है।।

★★★

(7)

अणुव्रत को फैलाएँ हम,  
जन-जन के मन में  
अणुव्रत का दीप जलाएँ हम।  
अणुव्रत को फैलाएँ हम...

सत्य-अहिंसा के खंभों पर  
अणुव्रत टिका हुआ है,  
मैत्री-भाव, समन्वय-नीति  
खुद में लिया हुआ है,  
ऐसे अणुव्रत से जीवन में  
ज्योति जगाएँ हम।।

बूँद-बूँद भरते रहने से ही  
घट भर जाता है,  
अणु से अणु बढ़ते रहने से ही  
पथ मिल जाता है,  
इसी भावना से अणुव्रत को  
पूर्ण बनाएँ हम।।

स्वस्थ समाज, सुखी परिवार  
योजना की यह रेखा,  
शोषणमुक्त समाज बने,  
यही है अणुव्रत की लेखा,  
घर-घर में अणुव्रत का  
शुद्ध समीर बहाएँ हम।।

सुधरें खुद समाज सुधरेगा,  
अणुव्रत यह कहता है,  
सब धर्मों का सार  
समन्वय का दरिया बहता है,  
इस दरिए में नहा-नहा  
पावन बन जाएँ हम।।

★★★

(8)

प्रभुवर! हमको दो आशीर्वा,  
पाएँ लक्ष्य महान।  
गाएँ गीत विजय के हर दिन,  
राहें हों आसान।

गहरी निष्ठा सच्चरित्र में,  
वर जीवन-शैली  
फूँक-फूँक कर कदम रखें,  
क्यों हो चादर मैली  
रहे गूँजता साँस-साँस में,  
नैतिकता का गान।

सत्य अहिंसा सदाचार की  
महिमा महकाएँ  
नशा नाश का खुला द्वार है,  
समझें और समझाएँ  
अपनाकर अणुव्रत नियमों को  
स्वस्थ बने इंसान।

आपस में सद्भाव,  
बहाएँ मैत्री की धारा  
जात-पात के भेदभाव से,  
पाएँ छुटकारा  
बनें नहीं विभ्रांत कभी,  
हमें दो ऐसा वरदान।

उपशम की नित करें साधना  
क्रोध नहीं आए  
सुख देता संतोष निरंतर,  
लोभ दूर जाए  
वर्धमान हो विनयशीलता,  
छू न सके अधिमान।

शरणागत हम नाथ! तुम्हारे,  
तुम सबके भ्राता  
दूर करो अज्ञान-तिमिर को,  
तुम्हीं बोधदाता  
गाँव-गाँव घर-घर पहुँचाएँ  
अणुव्रत का आह्वान।

★★★

## स्वच्छ भारत-अभियान : सहगान

(गीत : प्रसून जोशी; गायक : कैलाश खेर; सहगान-स्वर : ऐशान्या जोशी एवं अन्य बच्चे)

स्वच्छ भारत का इरादा, इरादा कर लिया हमने  
देश से अपने वादा, ये वादा कर लिया हमने  
स्वच्छ भारत का इरादा, इरादा कर लिया हमने  
देश से अपने वादा, ये वादा कर लिया हमने

स्वच्छ भारत का इरादा कर लिया हमने  
देश से अपने ये वादा कर लिया हमने  
स्वच्छ भारत का इरादा, इरादा कर लिया हमने  
देश से अपने वादा, ये वादा कर लिया हमने  
हमसे निकलेगी स्वच्छता की इक नदी  
छल-छल-छल, कल-कल-कल  
इक धुली-सी ज़िंदगी

स्वच्छता की ज्योति लेकर घर-घर जाएँगे  
साफ़-सुथरी रोशनी में सब नहाएँगे

स्वच्छ भारत का इरादा, इरादा कर लिया हमने  
देश से अपने वादा, ये वादा कर लिया हमने

हर गली अब उन्नति की राह जाएगी; जाएगी  
धूप आशा की आँगन-आँगन गाएगी; गाएगी  
स्वप्न गाँधी जी का अब साकार करना है  
स्वच्छता का देश में त्योहार करना है

ला-लला-ला-लाला, ला-लला-ला-लाला, ला-लला-ला-लाला

खुद से ही करनी होगी शुरुआत  
बनाएँ स्वच्छ भारत साथ-साथ  
एक पवित्र-सी हवा बहेगी  
उज्ज्वल-उज्ज्वल हो भारत  
कोना-कोना निर्मल होगा  
विश्व कहेगा जय भारत!

जाग उठेंगे भाग्य हमारे  
स्वच्छ बनेगा ये भारत  
जाग उठेंगे भाग्य हमारे  
स्वच्छ बनेगा ये भारत

ला-लला-ला-लाला, ला-लला-ला-लाला, ला-लला-ला-लाला

स्वच्छ भारत का इरादा, इरादा कर लिया हमने  
देश से अपने वादा, ये वादा कर लिया हमने

५० ❁ ८३



## **A NOTE FOR PARENT**

- 1. Parent is requested not to go to the classes directly or send for any pupil through any peon during the school hours for any reason whatsoever unless there is an emergency. For all emergency cases, they may kindly contact the school office.*
- 2. Request for short leave is not appreciated. Under such circumstances, the child loses attendance for the whole day.*
- 3. In case of absence from class, the parent must ensure that his/her ward completes the pending work in stipulated time.*
- 4. Parent should ensure that earliest possible action is taken on the letters sent from the school from time-to-time.*
- 5. Parent should ensure that his/her ward does not bring any valuable item to the school on any day until and unless it is permitted by the school authorities.*
- 6. Birthday celebration of the child should be confined to his / her classmates only and that too on a modest scale (such as distribution of toffees to each friend) within the school premises. School will always appreciate children coming in school uniform on birthday.*
- 7. Parent should ensure that the prescribed text and notebooks should be neatly covered with brown paper bearing proper logo of the school.*
- 8. Library books will be issued to the child for a maximum period of fifteen days. Books should be returned within the prescribed time failing which a penalty of Re 1/- per day shall be imposed. If any book is lost or damaged, the cost of the book plus a similar amount as fine shall be recovered from the child.*
- 9. Every correspondence with the school should be addressed to the Principal, and should bear the name of the child, his / her admission number, class and section.*
- 10. The school should be intimated immediately about the change in address, telephone number or designation of the parent.*
- 11. Children should come to school in time. If they report late, they will not be allowed to attend classes.*

12. *Kindly ensure that the child is prepared for the various assessments given by the teacher. Also please go through the almanac, Report Card and teachers' remark in his/her class work/ home work note book daily. Attend the PT Meeting regularly.*
13. *Parent must ensure that his/her ward appears for all tests as per the schedule given in the Almanac. In case the child is unable to take the examination, prior permission must be taken from the Principal. Parent must discourage his/her ward from taking additional leave before the commencement of examination.*
14. *Kindly check the haircut, uniform and punctuality of your ward regularly.*
15. *As the medium of instruction in the school is English, children should be helped to follow their work easily and intelligently by a certain amount of regular conversation in English at home.*
16. *For all problems relating to NALCO/CISF, please contact the concerned department of NALCO/CISF.*
17. *Parent should encourage his/her ward to take part in each and every school activity / club / function.*
18. *Only authorised persons are permitted to take photographs on any school function. Parent is requested not to click cameras on such occasions. Photographs taken by school on such functions will be the property of the school.*
19. *Parent should ensure that his/her ward does not get the following items which may be by hazardous or a distraction to others:*

### **BANNED ITEMS**

- ❖ *Comics, novels, undesirable magazines*
- ❖ *Any type of sharp objects or weapons.*
- ❖ *Any addictive edibles like: chewing gum, tobacco, betel nut, drugs etc.*
- ❖ *Expensive toys, jewellery, watches, CDs, MP3s, Ipods, Walkman, Earphone, Camera.*
- ❖ *Fire crackers, lighters or match boxes.*
- ❖ *Mobile phones with or without SIM Card.*

*All such banned items if found will be seized and necessary action will be taken.*

## **FOR STUDENTS**

01. *Students should take good care of their health, dress and be robust and strong.*
02. *They should always be friendly with others in and out of the school.*
03. *They should accept whatever work is assigned to them as their rightful share. They should face difficulties courageously.*
04. *They should always be ready to lend a helping hand to all – at home, at school and to visitors.*
05. *They should be truthful, whatever be the cost.*
06. *They should never be cruel.*
07. *They should respect the liberty and rights of others.*
08. *They should maintain the beauty of the classrooms and of the school premises and report any damage they may observe.*
09. *Students are requested to abide by and uphold the School Decorum.*

## **SCHOOL DECORUM**

*All rules and regulations are meant to provide secured environment where students can study, work, socialise and play. Therefore, we ask all the students, teachers, parents and visitors to follow these rules that are conducive to a healthy learning atmosphere at DPS Damanjodi. Please follow all the rules and procedures that are listed. No one is allowed to:*

- ❖ *Waste time in idle gossip*
- ❖ *Shout, yell and speak aloud.*
- ❖ *Use Mobile Phones in corridors.*
- ❖ *Smoke, drink or chew tobacco in school.*
- ❖ *Keep hands in pocket while talking to others.*
- ❖ *Overtake seniors / guests while walking in the hallways.*
- ❖ *Walk away without greeting people.*
- ❖ *Interrupt when somebody is speaking.*
- ❖ *Be discourteous.*
- ❖ *Run in the corridors*

## **SCHOOL RULES**

1. *No shouting or whistling is allowed in the school campus.*
2. *It is strictly forbidden to throw anything at anyone.*
3. *Care must be taken of all school property and in case of any damage being done-may be due to ignorance should be informed without delay to the Subject teacher/Class teacher.*
4. *Text books and note books should be neat and clean with a brown paper cover labelled with Child's Name, Class, Sec., Roll No., Sub., House, Admn. No. etc. should be neatly written.*
5. *The students should observe decent mannerisms and etiquettes inside/outside the school campus wherever they go. They should remember that their behaviour reflects on the school and family as well. Bullying and using foul language inside/outside the school campus are punishable offences.*
6. *Changing of class room between periods should be done in orderly manner and silently. Students should not unnecessarily leave their class at the end of every period under any pretext.*
7. *Those who go back home alone should not loiter around but be prompt in returning home.*
8. *Irregular attendance, habitual idleness, neglect of school/home-work, disobedience and disrespect towards teachers, parents and seniors and creating an undesirable moral influence may lead to dismissal.*
9. *Any child who leaves the school in between the school working hours/before the scheduled time of departure will not be given attendance for that day.*
10. *Students should not come to school by riding geared two-wheelers. They should come by school bus or by bicycle or by walking.*
11. *It is expected that the juniors be treated with love and affection by the seniors and in turn, the juniors to show all respect to them.*

12. *Since the school is a co-educational school, it is expected that students behave in a manner which brings forth a good name for the school in the community*
13. *The observance of the school rules and good behaviour is the essential condition to a student's continuity in the school.*
14. *In case a student violates the school rules or indulges in any form of indiscipline, strict action like- correction card/ suspension/ rustication/ expulsion shall be taken against him/her. The school reserves to itself the right to dismiss a student whose diligence or progress in studies is continuously unsatisfactory or whose conduct is harmful to other students or whose guardian shows little interest in the progress of the ward. Immorality, grave insubordination, contempt of authority or wilful damage to property is always a sufficient reason for immediate dismissal.*
15. *Some recommended actions that will be taken against the defaulter (graded) include :*
  - i.) *Oral / written warning.*
  - ii.) *Correction card.*
  - iii.) *Suspension from attending classes/ school for a specified period.*
  - iv.) *Withholding or cancelling the results.*
  - v.) *Imposition of fine upto a specified amount.*
  - vi.) *Expulsion /rustication from school in rarest of rare cases.*

### **MESSAGE FROM CBSE ON BULLYING AND RAGGING IN SCHOOL**

***“Bullying is strictly prohibited inside the school premises and no such act will go unnoticed or unpunished.”***

**अन्यदुच्छृङ्खलं सत्त्वमन्यच्छास्त्रनियन्त्रितम् ।**

**समानाधिकरण्यं हि तेजस्तिमिरयोः कुतः ? । १० ।**

*(A man with complete freedom and another under required discipline exhibit a notable difference or perhaps in their future achievements, stand opposite to each other as light and darkness cannot go hand-in-hand. Thus, absolute discipline and systematic approach for each work should be adhered)*

## **SCHOOL UNIFORM**

### **(CLASS NURSERY & PREP)**

#### **Boys:**

*Yellow shirt, red and black chequered shorts with suspenders bearing the school logo. Black shoes (Bata) with laces (medium or broad toes), black socks.*

#### **GIRLS:**

*Yellow shirt, red and black chequered skirt with suspenders bearing the school logo. Black shoes (Bata) without laces (medium or broad toes), black socks.*

### **(CLASS I TO VII)**

#### **Boys:**

*White shirt (short or long sleeves) with school logo embroidered on the pocket. Vest should always be worn under the shirt. White shorts (preferably 1" below the knees). Black shoes (Bata) with laces (medium or broad toes). Bottle green school belt, white socks with two green stripes and school tie.*

#### **GIRLS:**

*White shirt (short or long sleeves) with school logo embroidered on the pocket. White skirt (at least 2 ½" below the knees). Black shoes (Bata) without laces (medium or broad toes). Bottle green school belt, white socks with two green stripes and school tie.*

### **(CLASS VIII & ABOVE)**

#### **Boys:**

*White shirt (short or long sleeves) with school logo embroidered on the pocket. Vest should always worn under the shirt. White trousers. Black shoes with laces (medium or broad toes). Bottle green school belt, white socks with two green stripes and school tie.*

## **GIRLS:**

*White shirt (short or long sleeves) with school logo embroidered on the pocket. White skirt that is 2 ½” below the knees. Black shoes (Bata) without laces (medium or broad toes). Bottle green school belt, white socks with two green stripes and school tie.*

### **(WINTER UNIFORM)**

*Bottle green jersey, plain ‘V’ – neck with full sleeves or without sleeves to be worn by boys and girls when winter conditions require. Blazer is optional.*

**Note :** *Canvas / P.T. shoes (Liberty / Bata) should be worn on the days of P. Edn. period. House coloured T-shirt & P.T. shoes must be worn on all Saturdays by students of class I to XII.*

## **SCHOOL TIMING**

<b>CLASS</b>	<b>TIME-IN</b>	<b>TIME-OUT</b>
<i>Nursery &amp; Prep.</i>	<i>08:30 a.m.</i>	<i>12:10 p.m.</i>
<i>I, II &amp; III</i>	<i>08:00 a.m.</i>	<i>12:50 p.m.</i>
<i>IV &amp; V</i>	<i>08:00 a.m.</i>	<i>01:30 p.m.</i>
<i>VI to XII</i>	<i>07:30 a.m.</i>	<i>01:30 p.m.</i>

*PS : The School timings are subject to change as per Govt. orders.*

## **HEALTH AND PHYSICAL EDUCATION**

NCC , Bharat Scouts & Guides, Sports and Games scheduled as per CBSE norms for the academic session 2017-18.

- |                                   |                                  |
|-----------------------------------|----------------------------------|
| 1. NCC. IX & X                    | TUE & WED 4:00 p.m. to 5:30 p.m. |
| 2. Bharat Scouts & Guides VI to X | TUE & WED 4:00 p.m. to 5:00 p.m. |
| 3. Games & Sports. VI to X        | FRI & SAT 4:30 p.m. to 5:30 p.m. |

## **RULES CONCERNING ABSENCE AND WITHDRAWALS**

### **ABSENCE:**

1. No leave of absence is granted except on *PRIOR WRITTEN APPLICATION* from parents or guardians and even then for plausible reasons only.
2. A child's long leave of absence on medical ground should be supported by the submission of a medical certificate by a registered medical practitioner.
3. Repeated absence without sanctioned leave or unexplained absence of more than ten consecutive days renders the student liable to have his/her name struck off the school rolls.
4. A child returning to school after suffering from a contagious disease or an infection should produce a doctor's certificate permitting him/her to attend school. Students suffering from the following diseases should observe the prescribed period of quarantine before returning to their classes or for appearing any examination or test.

Chicken Pox : Till complete falling of scabs.

Cholera : Till the child has completely recovered.

Measles : Two weeks after the rashes disappear.

Mumps : Until the swelling has gone (about one month)

Whooping cough : Six weeks.

Jaundice : Six weeks.

Conjunctivitis : Till the redness has gone

Parent is advised to ensure that his/her child is inoculated / vaccinated in time.

5. The child will be marked absent for the whole day if he/she is taken back by the parent under some extraordinary condition during the day.

**PLEASE NOTE THAT 75% ATTENDANCE IS COMPULSORY FOR ALL THE CLASSES FOR BEING ABLE TO APPEAR IN THE FINAL EXAMINATION HELD AT THE END OF THE ACADEMIC YEAR. THE SCHOOL'S ACADEMIC YEAR IS FROM APRIL TO MARCH.**

### **WITHDRAWALS**

1. Parents desirous of withdrawing their wards from the school should give one month's notice or fee in lieu of notice.
2. Transfer Certificate will be issued after 48 hours of the receipt of the application and only after all dues to the school have been cleared. Parents are requested to ensure that the issue of TC is not delayed due to non-submission of an authentic proof of date of birth for school records.



## **DISCIPLINE (RULES AND REGULATIONS)- A BIRD'S EYE VIEW**

*Students are advised to abide by the rules and regulations that have been underlined in the school almanac. Strict action will be taken against defaulters .*

### **FOR STUDENTS:**

#### **(CLASS TEACHERS AND SUBJECT TEACHERS WILL CHECK)**

- ❖ *Students should arrive at school 5 minutes before the scheduled time. Late entry after school timing in the class should not be entertained.*

#### **ACTION TO BE TAKEN BY TEACHERS -**

- a) *Verbal warning (1<sup>st</sup> time) to students and must be recorded by teacher.*
  - b) *Verbal warning (2<sup>nd</sup> time) to students alongwith written information to parents.*
  - c) *Correction card to be issued alongwith information to parents.*
- ❖ *Class Teacher and Subject Teacher to check:*
    - a) *Uniform (as mentioned in the School Almanac)*
      - i. *Skirt 2 ½", below knee- measured from centre of gravity to below the knee*
      - ii. *Trousers (measured from centre of gravity, no low waist)*
      - iii. *Shirt (vest must be worn under the shirt by boys)*
      - iv. *Tie and Belt, Shoes (no fancy shoes) and Socks*
      - v. *Hair Cut and Nail Cut (Boys and girls, no nail paint)*
      - vi. *Hair band (white/black clip)*
      - vii. *Hair Style (No puff or any fancy hair cut, no hair dye, if hair is grown long then the student should tie hair neatly for girls)*
      - viii. *Girls must tie their hair neatly with white band.*
      - ix. *Clean face (Boys) and use of hair gel is not allowed.*
      - x. *No ornaments like-chain, finger ring etc.*
      - xi. *No wrist watch or bracelets*
      - xii. *No chewable items allowed.*
      - xiii. *Children should report to school in proper school uniform even after the school hours. Students who are shabbily dressed or not in uniform will be sent back home*

**PARENTS AND GUARDIANS ARE REQUESTED TO  
READ THIS ALMANAC AND EXPLAIN THE  
SCHOOL RULES TO THEIR WARDS**

## LIST OF HOLIDAYS 2017 – 2018

**NEW SESSION 2017-18 STARTS FROM 03/04/2017**

The school will remain closed on the following days:

MONTH	DATE	DAY	OCCASION
April 2017	01.04.2017	Saturday	Utkal Divas
	04.04.2017	Tuesday	Shree Ram Navami
	09.04.2017	Sunday	Mahavir Jayanti
	14.04.2017	Friday	Dr.B.R.Ambedkar Jayanti & Good Friday
May 2017	10.05.2017	Wednesday	Buddha Purnima
June 2017	25.06.2017	Sunday	Rath Yatra
	26.06.2017	Monday	Id-ul-Fitr*
August 2017	07.08.2017	Monday	Raksha Bandhan
	14.08.2017	Monday	Janmashtami
	15.08.2017	Tuesday	Independence Day
	25.08.2017	Friday	Ganesh Puja
September 2017	02.09.2017	Saturday	Id-ul-Zuha*
	17.09.2017	Sunday	Viswakarma Puja
	28.09.2017	Thursday	Mahaastami
	29.09.2017	Friday	Mahanavami
	30.09.2017	Saturday	Dussehra
October 2017	01.10.2017	Sunday	Muharram*
	02.10.2017	Monday	Gandhi & Shashtri Jayanti.
	05.10.2017	Thursday	Kumar Purnima
	19.10.2017	Thursday	Diwali
November 2017	04.11.2017	Saturday	Guru Nanak's Birth Day
December 2017	02.12.2017	Saturday	Id-e-Milad*
	25.12.2017	Monday	Christmas
January 2018	Date & Day for 2018 will be declared in due course of time		New Year 01.01.2018
February 2018			Makar Sankranti 14.01.2018
			Republic Day 26.01.2018
March 2018			Basanta Panchami 22.01.2018
			Maha Shiva Ratri 13.02.2018
			Holi 02.03.2018
			Good Friday 30.03.2018

**Note:** The school will remain closed on all 2<sup>nd</sup> Saturdays.  
List of Holidays is subject to change due to Govt. orders. All will have to comply with the change. The date having (\*) mark may vary. Exact date may be notified later.

## VACATION & BREAK SCHEDULE

VACATION / BREAK	Starts	Ends	School Re-opens on
<b>Summer Vacation</b>	26.04.2017 Wednesday	18.06.2017 Sunday	19.06.2017 Monday
<b>Autumn Break</b>	27.09.2017 Wednesday	08.10.2017 Sunday	09.10.2017 Monday
<b>Winter Break</b>	26.12.2017 Tuesday	02.01.2018 Tuesday	03.01.2018 Wednesday

Note : As per the directive of the State Government of Odisha, the school timings and Vacation may be re-scheduled.

## CELEBRATIONS & OBSERVATION DAYS

MONTH	DATE	DAY	EVENT
April	15-21/04/2017	Sat.-Friday	100 years of Champaran Satyagraha Week
	22/04/2017	Saturday	Earth Day
June	21/06/2017	Wednesday	International Yoga Day
July	First Week	July	Vanamahotsava Week
	18/07/2017	Tuesday	School Foundation Day
August	15/8/2017	Tuesday	Independence Day
September	05/09/2017	Tuesday	Teachers' Day
	14/9/2017	Thursday	Hindi Divas
	17/9/2017	Sunday	Viswakarma Puja
October	02/10/2017	Monday	Gandhi & Shashtri Jayanti/ Swachh Bharat Campaign
	Fourth week	Mon. -Saturday	Vigilance Week
	24/10/2017	Tuesday	UN Day / Mock Parliament
November	07/11/2017	Tuesday	Bharat Scouts & Guides Foundation Day
	14/11/2017	Tuesday	Children's Day
	19-25/11/2017	Sun.-Saturday	Communal Harmony Week
	Third Week	Mon.-Saturday	Mines Safety Week
	26/11/2017	Sunday	N.C.C Day ; Flag Day
December	17 - 23/12/2017	Sun-Saturday	Annual Day (tentatively)
January	23/1/2018	Tuesday	Netaji Subash Bose Jayanti
	26/1/2018	Friday	Republic Day
	Third Week	January-2018	Road Safety Week

## CO-CURRICULAR ACTIVITIES & COMPETITIONS FOR THE SESSION 2017-2018

### CLASS: NURSERY

DATE	NAME OF THE COMPETITION/ACTIVITY	NATURE	VENUE	ORGANISER
29.06.2017	It's Show Time	Activity	Hall	Classteachers
6.07.2017	Health and Hygiene/Food & Nutrition	Activity	Hall	Sangeeta Patro/ Monalisa Das/ T. Bisen
13.07.2017	Puppet Show (Nur- Prep- I)	Activity	Hall	Sujata Rout/Smita Biswal/ Pratibha Patnaik/Class Teachers
18.07.2017	Red Day	Activity	Classroom	Classteachers
17.08.2017	Hindi Recitation	Compt.	Hall	Ruby Mitra
31.08.2017	Hand Printing / Thumb Printing	Activity	Classroom	Classteachers
14.09.2017	Colouring A Given Picture	Compt.	Classroom	Dipasikha Maharana
21.09.2017	English Recitation	Compt.	Hall	Pratibha Patnaik
12.10.2017	Campus Cleaning Day	Activity	Outside	Classteachers
2.11.2017	Clay Modelling	Compt.	Classroom	Chinta Haimabati
9.11.2017	Fruit / Salad Day	Activity	Classroom	Classteachers
	Tearing And Pasting	Compt.	Classroom	Classteachers
January	A visit to place of worship & offices	Activity	Outside	Classteachers

### CLASS: PREP

DATE	NAME OF THE COMPETITION/ACTIVITY	NATURE	VENUE	ORGANISER
29.06.2017	It's Show Time	Activity	Hall	Classteachers
6.07.2017	Health and Hygiene/Food & Nutrition	Activity	Hall	Sangeeta Patro/ Monalisa Das/T. Bisen
13.07.2017	Puppet Show (Nur- Prep- I)	Activity	Hall	Sujata Rout/Smita Biswal/ Pratibha Patnaik/ Classteachers
18.07.2017	Blue Day	Activity	Classroom	Classteachers
03.08.2017	Hindi Recitation	Compt.	Hall	Swayamprava Rath
31.08.2017	Drawing	Compt.	Classroom	Dipasikha Maharana
07.09.2017	English Recitation	Compt.	Hall	Sunita Sahu
14.09.2017	Shapes and Colour	Activity	Outside	Classteachers
21.09.2017	Tearing And Pasting	Compt.	Classroom	Swayamprava Rath
12.10.2017	Campus Cleaning Day	Activity	Outdoor	Classteachers
2.11.2017	Decorate The Picture Given	Compt.	Classroom	Smita Biswal
9.11.2017	Fruit / Salad Day	Activity	Classroom	Classteachers
	Clay Modelling	Compt.	Classroom	Sunita Sahu
January	A visit to place of worship & offices	Activity	Outside	Classteachers

**CLASS: I**

<b>Date</b>	<b>Name Of The Competition/Activity</b>	<b>Nature</b>	<b>Venue</b>	<b>Organiser</b>
29.06.2017	It's Show Time	Activity	Hall	Classteachers
6.07.2017	Health and Hygiene/Food & Nutrition	Activity	Hall	Sangeeta Patro/ Monalisa Das/T. Bisen
13.07.2017	Puppet Show (Nur- Prep- I)	Activity	Hall	Sujata Rout/Smita Biswal/ Pratibha Patnaik/ Classteachers
18.07.2017	Orange Day	Activity	Classroom	Classteachers
20.07.2017	Hindi Recitation	Compt	Hall	Snigdha Padhi
03.08.2017	Calligraphy	Compt.	Classroom	Classteachers
10.08.2017	Drawing	Compt.	Classroom	Dipasikha Maharana
24.08.2017	English Recitation	Compt.	Hall	Sujata Rout
31.08.2017	Decorate The Picture Given	Compt	Classroom	Aradhana Behera
14.09.2017	Clay Modelling	Compt	Classroom	Sujata Rout
21.09.2017	Greeting Card Making	Compt.	Classroom	Snigdha Padhi
12.10.2017	Campus Cleaning Day	Activity	Outside	Classteachers
09.11.2017	Word Building	Compt.	Classroom	Aradhana Behera
	Fruit / Salad Day	Activity	Classroom	Classteachers
January	A visit to place of worship & offices	Activity	Outside	Classteachers

**CLASS: II**

<b>Date</b>	<b>Name Of The Competition/Activity</b>	<b>Nature</b>	<b>Venue</b>	<b>Organiser</b>
29.06.2017	Calligraphy	Activity	Classroom	Classteachers
06.07.2017	Health and Hygiene/Food & Nutrition	Compt.	Hall	Sangeeta Patro/ Monalisa Das/T. Bisen
13.07.2017	English Story Telling	Compt.	Hall	UrmilaTuruk
18.07.2017	Traditional Costume&Food Day	Activity	Classroom	Classteachers
20.07.2017	Drawing And Colouring	Compt.	Classroom	Dipasikha Maharana
03.08.2017	Hindi Story Telling	Compt.	Hall	Deepshikha Shrivias
10.08.2017	Vegetable Printing	Compt.	Classroom	B.Sridevi
24.08.2017	English Elocution	Compt.	Outside stage/ Classroom	Rojalina Roy
31.08.2017	Match `N`Stick `D` Matchstick	Compt.	Classroom	Prabhat Bisoyi
07.09.2017	Reading A Paragraph	Compt.	Outside stage/ Classroom	UrmilaTuruk
21.09.2017	Memory Word Game	Compt.	Classroom	Sarita Sahu

**CLASS: III**

<b>Date</b>	<b>Name Of The Competition/Activity</b>	<b>Nature</b>	<b>Venue</b>	<b>Organiser</b>
29.06.2017	Calligraphy	Compt.	Classroom	Classteachers
6.07.2017	Hindi Passage Reading	Compt.	Outside stage/ Classroom	D. Shrivas
13.07.2017	Drawing And Colouring	Compt.	Classroom	D. Shrivas
18.07.2017	Traditonal Costume&Food Day	Activity	Classroom	Classteachers
20.07.2017	English Passage Reading	Compt.	Outside stage/ Classroom	Archana Mishra
03.08.2017	Rakhi Making	Compt.	Classroom	B.Sridevi
10.08.2017	Greeting Card Making	Compt.	Classroom	Tarakeswari Bisen
17.08.2017	English Story Telling	Compt.	Hall	Rojalina Roy
31.08.2017	Odia Story Telling	Compt.	Hall	Manshi Padhan
07.09.2017	English Elocution	Compt.	Hall	Sarita Sahu
21.09.2017	English Extempore	Compt.	Hall	Rojalina Roy

**CLASS: IV - V**

<b>Date</b>	<b>Name Of The Competition/Activity</b>	<b>Nature</b>	<b>Venue</b>	<b>Organiser</b>
22.06.2017	English Calligraphy	Compt.	Classroom	Pallabi Mohapatra
29.06.2017	Hindi Extempore	Compt.	Hall	Monica Garg
06.07.2017	English Story Telling	Compt.	Hall	Pushpita Sahu
13.07.2017	Hindi Passage Reading	Compt.	Outside stage/ Classroom	Shubha Sinha
	Painting	Compt.	A/C room	D.Maharana
20.07.2017	Hindi Word Game	Compt.	Hall	S. Sinha/ M. Garg
03.08.2017	Odia Passage Reading	Compt.	Outside stage/ Classroom	Manshi Padhan
10.08.2017	Spell Bee	Compt.	Hall	Rina Bhowmik / Sarita Sahu
17.08.2017	Written Science & Math Quiz	Compt.	Classroom	P.Mohapatra/ Prabhat Bisoyi
	Pencil Shading	Compt.	A/C Room	Sheik Meera John
24.08.2017	Odia Recitation	Compt.	Hall	Aparisima Samal
31.08.2017	Book Mark	Compt.	Classroom	Tarakeswari Bisen
07.09.2017	Collage Making	Compt.	A/C Room	Sheik Meera John
14.09.2017	English Extempore	Compt.	Hall	Pushpita Sahu
21.09.2017	English Crossword	Compt.	Classroom	Rina Bhowmik
02.11.2017	General Quiz	Compt.	Hall	S. Rani Behera/ Meeta Mohanty/ Tapas R Pradhan
9.11.2017	English Debate	Compt.	Hall	Glory Benya
14.11.2017 (Children`s Day)	Paper Quilling	Compt.	Bb Court	B.Sridevi
	Face Painting	Compt.	Bb Court	Anjana Tripathy
	Best Out Of Waste	Compt.	Bb Court	Sandhya Rani Behera

**A CHILD CAN PARTICIPATE IN ANY THREE (03) COMPETITIONS INCLUDING OPEN COMPETITIONS TILL HE/SHE GETS FIRST THREE POSITIONS.**

**CLASS: VI-VIII**

<b>DATE</b>	<b>COMPETITION</b>	<b>ORGANISERS</b>	<b>VENUE</b>
23.06.2017	HINDI PARI CHARCHA [GROUP DISCUSSION]	NIRANJAN PANDA	MP HALL
30.06.2017	PICK AND SPEAK[HINDI EXTEMPORE]	S.K. SRIWASTAWA	MP HALL
07.07.2017	ENGLISH DEBATE	PUSHPITA SAHU	MP HALL
14.07.2017	SHAPE YOUR IDEAS [POSTER MAKING]	SK MEERA JOHN	ART&CRAFT ROOM
21.07.2017	VAD VIVAD [HINDI DEBATE]	NIRANJAN PANDA	MP HALL
04.08.2017	EMPOWER YOUR KNOWLEDGE [S.SC. AND SPORTS WRITTEN QUIZ]	TR PRADHAN* / ANJANA KUMARI	VIIIA
	ODIA WORD GAME	PRATIVA MISHRA* / APARISIMA SAMAL	MP HALL
11.08.2017	CREATE YOUR COLOURFUL WORLD. [COLLAGE MAKING]	S N DAS	ART&CRAFT ROOM
18.08.2017	SHLOK UCHCHARAN PRATIYOGITA [SANSKRIT]	SUBASHISH RATH	MP HALL
01.09.2017	EMPOWER YOUR KNOWLEDGE [GENERAL QUIZ]	. ASHISH SATPATHY* / ANIL PATNAIK* / TAPAN BHOWMIK / RANVEER SINGH	MP HALL
08.09.2017	ODIA- PICK AND SPEAK	PRATIVA MISHRA	MP HALL
15.09.2017	SPELL BEE	SUNITA PANI* / RINA BHOWMIK	MP HALL
22.09.2017	BOOK MARKS ON QUOTATIONS	DEEPIKA SATPATHY* / PUSHPAMITRA PANDA	IXA
03.11.2017	ENGLISH EXTEMPORE	SUNITA PANI* / P.K.ACHARYA	MP HALL
10.11.2017	WRITTEN QUIZ ON ENVIRONMENT	MEETA MOHANTY	IXA
14.11.2017	1. FABRIC COLOUR PAINTING [A4 SIZE CLOTH]	PUSPAMITRA PANDA	MP HALL
	2. MEHENDI COMPETITION	MONALISA DAS	
	3. PAPER BAG MAKING	SANGEETA PATRA	

\* To co-ordinate the Competition.

*N.B. Competitions to be conducted outside depends on the weather conditon or else will be conducted in the classroom.*

**CLASS: IX - X**

DATE	COMPETITION	ORGANISERS	VENUE
23.06.2017	HINDI POETRY WRITING	AK JOSHI	VIII B
30.06.2017	ENGLISH GROUP DISCUSSION	ANITA MISSAL	OUTSIDE STAGE/ VIII B
07.07.2017	SANSKRIT NEWS READING	SUBASHISH RATH	OUTSIDE STAGE/ VIII A
14.07.2017	EMPOWER YOUR KNOWLEDGE [SOCIAL SCIENCE. AND SPORTS WRITTEN QUIZ]	PK PADHI */ .ANJANA KUMARI	VIII B
21.07.2017	CREATE YOUR COLOURFUL WORLD. [COLLAGE MAKING]	SK MEERA JOHN	ART & CRAFT ROOM
04.08.2017	HINDI PARI CHARCHA [GROUP DISCUSSION]	S.K. SRIWASTAWA	OUTSIDE STAGE/ VIII C
11.08.2017	CONGREGATION OF POETS [KAVI SAMMELAN]	AK JOSHI	MP HALL
18.08.2017	1. GEO TALK	SN DAS* / PUSPASHREE MOHANTY	OUTSIDE STAGE/ VIII-A
	2. JINGLE WRITING	ANITA MISSAL	VIII C
01.09.2017	ENGLISH STORY WRITING	SUNITA PANI	VIII A
08.09.2017	SHAPE YOUR IDEAS [POSTER MAKING]	SK MEERA JOHN	ART & CRAFT ROOM
15.09.2017	EMPOWER YOUR KNOWLEDGE [WRITTEN MATHS & SC. QUIZ]	ALOK SEN* / BHANJAN M'PATRO	VIII B
	BOOK COVER DESIGNING	ANITA MISSAL	VIII A
22.09.2017	EMPOWER YOUR KNOWLEDGE [GENERAL QUIZ]	M. PATI/ S.S.GIRIDHAR*/ HALADHARA SAHU*/ AJIT MISHRA	MP HALL
10.11.2017	SPEAK TO CONVINC[E][ENGLISH DEBATE]	SUNITA PANI */ J.K.TRIPATHY	MP HALL
14.11.2017	1. CUT FLOWER ARRANGEMENT	ANITA MISSAL	MP HALL
	2. RANGOLI	GLORY BENYA	
	3. TATTOO DESIGNING	P K PADHI	
17.11.2017	SPEAK TO CONVINC DEBATE : ENVIRONMENTAL ISSUES	S P PAIKRAY RAMPRASAAD	MP HALL

\* To co-ordinate the Competition.

**CLASS: XI - XII**

DATE	NAME OF THE COMPETITION	ORGANISERS	VENUE
14.07.17	HINDI EXTEMPORE	A K JOSHI BANSIDHAR BARICK	MP HALL
04.08.2017	ENGLISH STORY WRITING (OPEN) GENERAL STUDIES	SUJATA PANI BN GHADAI	CLASSROOM

**P.S.: A STUDENT CAN PARTICIPATE IN ANY TWO COMPETITIONS IN AN ACADEMIC YEAR OTHER THAN OPEN COMPETITIONS.**

**N.B. Competitions to be conducted in the outer stage depends on the weather condititons or else will be conducted in the classroom.**



## GAMES & SPORTS CALENDAR, 2017-18

MONTH	EVENTS	DATE		DAY	NO OF Players	TIME a.m / p.m	
		FROM	TO				
JUNE	Cricket X & XII (Boys)	21.06.2017	*	Wednesday	15	3.30 p.m	
	Kho-Kho VIII & IX (Boys)	22.06.2017	24.06.2017	Thu-Sat	12	4.30p.m	
	Kho-Kho VIII & IX (Girls)	22.06.2017	24.06.2017	Thu-Sat	12	4.30p.m	
JULY	Cricket VIII&IX& (Boys)	29.06.2017	01.07.2017	Thu-Sat	15	3.30 p.m	
	Table Tennis VIII&IX (Girls)	29.06.2017	01.07.2017	Thu-Sat	3	4.00p.m	
	Cricket VI&VII (Boys)	05.07.2017	07.07.2017	Wed-Fri	15	3.30 p.m	
	Table TennisVIII &IX (Boys)	05.07.2017	07.07.2017	Wed-Fri	3	4.00p.m	
	Foot Ball VIII &IX (Boys)	13.07.2017	15.07.2017	Thu-Sat	15	4.30p.m	
	Table TennisVI&VII (Boys)	13.07.2017	15.07.2017	Thu-Sat	3	4.30p.m	
	Cricket IV&V (Boys)	13.07.2017	15.07.2017	Thu-Sat	15	5th & 6th pd.	
	Basket Ball VIII &IX (Boys)	20.07.2017	22.07.2017	Thu-Sat	10	4.30p.m	
	Basket Ball VIII &IX (Girls)	20.07.2017	22.07.2017	Thu-Sat	10	3.30 p.m	
	Foot Ball X, XI & XII (Boys)	20.07.2017	22.07.2017	Thu-Sat	15	4.30p.m	
AUG	Foot Ball IV&V (Boys)	20.07.2017	22.07.2017	Thu-Sat	15	5th & 6th pd.	
	Foot Ball VI&VII (Boys)	03.08.2017	05.08.2017	Thu-Sat	15	4.30p.m	
	Table Tennis VI&VII (Girls)	03.08.2017	05.08.2017	Thu-Sat	3	4.30p.m	
	Kho-Kho IV &V (Boys)	03.08.2017	05.08.2017	Thu-Sat	12	5th & 6th pd.	
	Kho-Kho IV&V (Girls)	03.08.2017	05.08.2017	Thu-Sat	12	5th & 6th pd.	
	Basket Ball X, XI & XII (Girls)	09.08.2017	11.08.2017	Wed-Fri	10	4.30p.m	
	Basket Ball X, XI & XII (Boys)	09.08.2017	11.08.2017	Wed-Fri	10	4.30p.m	
	Table Tennis IV&V (Boys)	09.08.2017	11.08.2017	Thu-Sat	3	5th & 6th pd.	
	Table Tennis IV&V (Girls)	09.08.2017	11.08.2017	Thu-Sat	3	5th & 6th pd.	
	Kho-Kho VI&VII (Boys)	17.08.2017	19.08.2017	Thu-Sat	12	4.30p.m	
	Kho-Kho VI&VII (Girls)	17.08.2017	19.08.2017	Thu-Sat	12	4.30p.m	
	Head & Tunnel II- III(Boys)	21.08.2017	23.08.2017	Mon-Wed	10	3rd & 4th pd.	
	Head & Tunnel I (Girls)	21.08.2017	23.08.2017	Mon-Wed	10	3rd & 4th pd.	
	Basket Ball VI&VII (Boys)	23.08.2017	26.08.2017	Wed-Sat	10	4.30p.m	
	SEPT	Basket Ball VI&VII (Girls)	23.08.2017	26.08.2017	Wed-Sat	10	4.30p.m
Kho-Kho II- III (Boys)		28.08.2017	30.08.2017	Mon-Wed	12	3rd & 4th pd.	
Kho-Kho II- III (Girls)		28.08.2017	30.08.2017	Mon-Wed	12	3rd & 4th pd.	
Head & Tunnel I (Boys)		14.09.2017	16.09.2017	Thu-Sat	10	3rd & 4th pd.	
Head & Tunnel I (Girls)		14.09.2017	16.09.2017	Thu-Sat	10	3rd & 4th pd.	
OCT. & NOV		Athletic Selection VI-VII (B / G)	31.10.2017	01.11.2017	Tue-Wed	Open	8.30-10:30 am
		Athletic Selection VIII-IX (B / G)	31.10.2017	01.11.2017	Tue-Wed	Open	10.50-12:50 am
		Athletic Selection Nur-Prep- I (B/G)	02.11.2017	03.11.2017	Thu-Fri	Open	9.00-10:30 am
		Athletic Selection Cl. II-III (B / G)	02.11.2017	03.11.2017	Thu-Fri	Open	8.30-10:30 am
		Athletic Selection IV-V (B / G)	02.11.2017	03.11.2017	Thu-Fri	Open	10.50-12:50 am
	Open Ath. MEET (NUR - V) (B / G)	08.11.2017	*	Wednesday	Open	8.30-1:00 pm	
	Open Ath. MEET (VI - IX) (B / G)	09.11.2017	*	Thursday	Open	8.30-1:00 pm	
	Open Ath. MEET (X,XI&XII) (B / G)	10.11.2017	*	Friday	Open	10:50-1:30 pm	

**AGE GROUP: - (CLASS/HOUSE-WISE) 1. CLASS-I, 2. CLASS-II & III, 3. CLASS-IV & V, 4. CLASS-VI & VII, 4. CLASS-VI & VII, 5. CLASS-VIII & IX, 6. CLASS - X,XI & XII**

**Note:** A child is allowed to participate in any three (3) events in games and three (3) events in athletics (excluding relay & hurdles).

The listed Games & Sports Competitions mentioned on are subject to change due to rain or unavoidable circumstances .The event(s) may be postponed or cancelled. All will have to comply with the changes, if any.

## **TOPICS FOR DISPLAY BOARD FOR THE SESSION 2017-2018**

<b>Topics</b>	<b>Period of display and evaluation</b>
❖ <i>Onward we go, forward we march we, of DPS Damanjodi</i>	<i>18.06.2017 18.07.2017</i>
❖ <i>Our National Heroes</i> ❖ <i>Hiroshima and Nagasaki-Lessons learnt by Humanity</i>	<i>19.07.2017 to 19.08.2017</i>
❖ <i>Benefits of Yoga</i> ❖ <i>Hindi hain hum-Hindi Divas</i>	<i>20.08.2017 to 20.09.2017</i>
❖ <i>Gandhiji- the Apostle of Peace</i> ❖ <i>Festivals embody the celebration of the victory of good over evil</i>	<i>21.09.2017 to 21.10.2017</i>
❖ <i>Beti Padhao, Beti Bachao-a noble way of life</i> ❖ <i>Children are the future of our country</i>	<i>22.10.2017 to 22.11.2017</i>
❖ <i>The best renewable- Solar Energy</i>	<i>23.11.2017 to 23.12.2017</i>

LIST OF THE EVENTS FOR ATHLETIC MEET 2017-2018							ANNEXURE - S - IV (e)					
EVENTS	NUR	PREP	CL - I	CL - II&III	CL - IV&V		CL-VI&VII		CL-VIII&IX		CL-X,XI&XII	
	B&G	B&G	B&G	B&G	BOYS	GIRLS	BOYS	GIRLS	BOYS	GIRLS	BOYS	GIRLS
25 MTRS	2	2										
60 MTRS	2	2	2	2	1	1	1	1	1	1		
75 MTRS	2	2	2	2								
FANCY ITEMS	2	2	2	2								
CRICKET BALL THROW	2	2	2	2	1	1						
100 MTRS			2	2	1	1	1	1	1	1	1	1
200 MTRS				2	1	1	1	1	1	1	1	1
400 MTRS					1	1	1	1	1	1	1	1
800 MTRS							1	1	1	1	1	
1500 MTRS									1	1	1	
3000 MTRS											1	
5000 MTRS									1		1	
Hurdles 80/100 MTRS					1	1	1	1	1	1	1	
4X50 MTRS RELAY					4	4						
4X100 MTRS RELAY					4	4	4	4	4	4	4	4
4X400 MTRS RELAY							4	4	4	4	4	
SHOT PUT					1	1	1	1	1	1	1	1
DISCUS							1	1	1	1	1	1
JAVELIN								1	1	1	1	
LONG JUMP					1	1	1	1	1	1	1	1
TRIPLE JUMP							1		1		1	
HIGH JUMP					1	1	1	1	1	1	1	
NOTE : Dark shaded no Event : -----												

**SCHOOL CALENDAR 2017-2018**  
**FIRST TERM OF THE SESSION**

Day/Month	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
Monday		1				
Tuesday		2			1	
Wednesday		3			2	
Thursday		4 <i>Sum. Vac. begins</i>	1		3 Compt. Prep.-V	
Friday		5	2		4 Compt. VI-XII	1 Compt. VI-X
Saturday	1 Utkal Divas	6	3	1	5	2 Id-ul-Zuha
Sunday	2 Sunday	7 Sunday	4 Sunday	2 Sunday	6 Sunday	3 Sunday
Monday	3 Session Begins	8	5	3	7 <b>Raksha Bandhan</b>	4
Tuesday	4 Sh. Ram Navami	9	6	4	8	5 Teachers' Day
Wednesday	5	10 <b>Buddha Purnima</b>	7	5	9	6
Thursday	6	11	8	6 Compt. Nur.-V	10 Compt. I.-V	7 Compt. Prep.-V
Friday	7	12	9	7 Compt. VI-X	11 Compt. VI-X	8 Compt. VI-X
Saturday	8 2nd Saturday	13 2nd Saturday	10 2nd Saturday	8 2nd Saturday	12 2nd Saturday	9 2nd Saturday
Sunday	9 Sunday Mahavir Jayanti	14 Sunday	11 Sunday	9 Sunday	13 Sunday	10 Sunday
Monday	10	15	12	10 Submission of Periodic Ass. by the Studt.	14 <b>Janmashtami</b>	11
Tuesday	11	16	13	11	15 <b>Independence Day</b>	12
Wednesday	12	17	14	12	16	13
Thursday	13	18	15	13 Compt. Nur.-V	17 Compt. Nur.-V	14 Hindi Divas Compt. Prep.-V
Friday	14 <b>Dr. Ambedkar Jayanti &amp; Good Friday</b>	19	16	14 Compt. VI-XII	18 PTM-Nur to XII Compt. VI-X	15 Compt. VI-X
Saturday	15	20	17	15	19	16

Day/Month	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
<b>Sunday</b>	<b>16 Sunday</b>	<b>21 Sunday</b>	<b>18 Sunday</b>	<b>16 Sunday</b>	<b>20 Sunday</b>	<b>17 Viswakarma Puja</b>
<b>Monday</b>	17		19 Reopens after Sum. Vacation	17 Evaluation of Periodic Assignment by the Tr.	21	18
<b>Tuesday</b>	18	23	20	18 <b>School Foundation Day</b> Activity. Nur-III	22	19
<b>Wednesday</b>	19	24	21 International Yoga Day	19	23	20
<b>Thursday</b>	20	25	22 Compt. IV-V	20 Compt. I-V	24 Compt. I-V	21 Compt. Nur..-V
<b>Friday</b>	21	26	23 Compt.VI-X	21 Compt.VI-X	<b>25 Ganesh Chaturthi</b>	22 Compt.VI-X
<b>Saturday</b>	22 Earth Day	27	24	22	26	23
<b>Sunday</b>	<b>23 Sunday</b>	<b>28 Sunday</b>	<b>25 Rath Yatra</b>	<b>23 Sunday</b>	<b>27 Sunday</b>	<b>24 Sunday</b>
	24	29	26 <b>Id-ul-Fitr</b>	24 QTEEx-Nur.-XII	28	25 Submission of Periodic Ass. by the Studt.
<b>Tuesday</b>	25	30	27	25 QTEEx-Nur.-XII	29	26
<b>Wednesday</b>	26 <i>Sum. Vac. begins</i>	31	28	26 QTEEx-Nur.-XII	30	27 <b>Maha Saptami</b> Autumn Break starts
<b>Thursday</b>	27		29 Compt. Nur.-V	27 QTEEx-Nur.-XII	31 Compt. Nur..-V	28 <b>Mah Ashtami</b>
<b>Friday</b>	28		30 Compt.VI-X	28 QTEEx-Nur.-XII		29 <b>Maha Navami</b>
<b>Saturday</b>	29			29 QTEEx-Nur.-XII		30 <b>Dussehra</b>
<b>Sunday</b>	<b>30 Sunday</b>	<b>Sunday</b>	<b>Sunday</b>	<b>30 Sunday</b>	<b>Sunday</b>	<b>Sunday</b>
<b>Monday</b>				31 Monday		
<b>No of working Days</b>	<b>17 (17)</b>	<b>0(17)</b>	<b>10 (27)</b>	<b>25(52)</b>	<b>22 (74)</b>	<b>20 (94)</b>

## SECOND TERM OF THE SESSION 2017-2018

Day/Mth	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
<b>Sunday</b>	<b>1 Sunday</b> Muharram	<b>29 Sunday</b>	<b>Sunday</b>		<b>Sunday</b>	<b>Sunday</b>
<b>Monday</b>	<b>2 Gandhi &amp; Shashtri Jayanti, Sw'h Bharat Co'n</b>			<b>1 New Year's Day</b>		
<b>Tuesday</b>	<b>3</b>			<b>2</b>		
<b>Wednesday</b>	<b>4</b>	<b>1</b>		<b>3 Reopen after Winter Brk. Submission of Periodic Ass. by the Studt.</b>		
<b>Thursday</b>	<b>5 Kumar Purnima</b>	<b>2 Compt. Nur.-V</b>		<b>4 Pre-Board XII-1 2nd Qut. Exam IX-XI</b>	<b>1 Basant Panchami</b>	<b>1 Annual Exam. IX-XI Annual Exam Nur.VIII</b>
<b>Friday</b>	<b>6</b>	<b>3 Compt. VI-VIII</b>	<b>1</b>	<b>5</b>	<b>2 PTM- Nur. to XII</b>	<b>2 Holi</b>
<b>Saturday</b>	<b>7</b>	<b>4 Gurunanak B.Day</b>	<b>2 Id-e-Milad</b>	<b>6 Pre-Board XII-2 Eva'n of Periodic Assig't by the Tr.</b>	<b>3 FIT-X Evaluation of Pd. Assig't &amp; Sub. Enrich. Activity by the Tr. Cl.X</b>	<b>3 Annual Exam Nur.VIII</b>
<b>Sunday</b>	<b>8 Sunday</b>	<b>5 Sunday</b>	<b>3 Sunday</b>	<b>7 Sunday</b>	<b>4 Sunday</b>	<b>4 Sunday</b>
<b>Monday</b>	<b>9 School Reopens after Autumn.Break Sub. Enrich. Activity</b>	<b>6</b>	<b>4 Trial -XII-11</b>	<b>8 Pre-Board XII-3 2nd Qut. Exam Nur. to XI</b>	<b>5 Trial SA-II X-1</b>	<b>5 Annual Exam. IX-XI Annual Exam Nur.VIII</b>
<b>Tuesday</b>	<b>10 Sub. Enrich. Activity</b>	<b>7 BS&amp;G F. Day</b>	<b>5</b>	<b>9 2nd Qut. Exam Nur. to VIII</b>	<b>6</b>	
<b>Wednesday</b>	<b>11 Sub. Enrich. Activity</b>	<b>8</b>	<b>6 Trial-XII-12</b>	<b>10 Pre-Board XII-4 2nd Qut. Exam Nur. to XI</b>	<b>7 Trial SA-II X-2</b>	<b>7 Annual Exam Nur.VIII</b>
<b>Thursday</b>	<b>12 Sub. Enrich. Activity Activity Nur-I</b>	<b>9 Compt. Nur.-V</b>	<b>7</b>	<b>11 2nd Qut. Exam Nur. to VIII</b>	<b>8</b>	<b>8 Annual Exam. IX-XI</b>
<b>Friday</b>	<b>13 Sub. Enrich. Activity</b>	<b>10 Compt. VI-X</b>	<b>8 Trial Ex-XII-13</b>	<b>12 Pre-Board XII-5 2nd Qut. Exam Nur. To XI</b>	<b>9 Trial SA-II X-3</b>	<b>9 Annual Exam Nur.VIII</b>
<b>Saturday</b>	<b>14 2nd Saturday</b>	<b>11 2nd Sat'y</b>	<b>9 2nd Sat'y</b>	<b>13 2nd Saturday</b>	<b>10 2nd Saturday</b>	<b>10 2nd Saturday</b>
<b>Sunday</b>	<b>15 Sunday</b>	<b>12 Sunday</b>	<b>10 Sunday</b>	<b>14 Sunday</b>	<b>11 Sunday</b>	<b>11 Sunday</b>
<b>Monday</b>	<b>16 Int Ass II-VIII</b>	<b>13</b>	<b>11 Trial -XII-14</b>	<b>15 Makar Sankranti</b>	<b>12 Trial SA-II X-4</b>	<b>12 Annual Exam. IX-XI</b>

Day/Mth	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
<b>Tuesday</b>	17 Int Ass II-VIII	14 Child's Day	12	16 Sub. Enrich. Activity Cl.X	13 <b>Maha Shivaratri</b>	13
<b>Wednesday</b>	18 Int Ass II-X	15	13 Trial -XII-15	17 Sub. Enrich. Activity Cl.X	14 Trial SA-II X-5	14
<b>Thursday</b>	19 <b>Diwali</b>	16	14	18 Sub. Enrich. Activity Cl.X	15 Sub. of P'dic Ass. by the studt.	15
<b>Friday</b>	20 Evaluation of Pe'dic Ass't & Sub. Enrich. Act. by the Tr.	17PTM-Nur. to XII Compt.VI-X	15 Pre- Board Pract-XII	19 Sub. Enrich. Activity Cl.X	16 Sub. Enrich. Activity	16
<b>Saturday</b>	21 HYEx.Nur.-XII	18	16 Pre-Board Pract-XII	20 Sub. Enrich. Activity Cl.X	17 Sub. Enrich. Activity	17
<b>Sunday</b>	22 <b>Sunday</b>	19 <b>Sunday</b>	7 <b>Sunday</b>	21 <b>Sunday</b>	18 <b>Sunday</b>	18 <b>Sunday</b>
<b>Monday</b>	23 15 HYEx.Nur.-XII	20	18 Pre- Board Practical-XII	22	19 PTM –X Sub. Enrich. Activity	19
<b>Tuesday</b>	24 UN Day/Mock Parliament	21	19	23 Netaji Subash Bose Jayanti	20 Practical-XI Sub. Enrich. Activity	20
<b>Wednesday</b>	25 HYEx.Nur.-XII	22	20	24	21 Practical-XI Sub. Enrich. Activity	21
<b>Thursday</b>	26	23	21	25	22 Practical-XI Int Ass II-VIII	22
<b>Friday</b>	27 HYEx.Nur.-XII	24	22 PTM-XII	26 Republic Day	23 Practical-XI Int Ass II-IX	23 PTM-7 Showing of Ans. Scripts Nur-VIII & XI
<b>Saturday</b>	28	25	23	27 Submission of Periodic Ass. by the Studt. Cl.X	24	24
<b>Sunday</b>	29 <b>Sunday</b>	26 <b>Sunday NCC &amp; Flag Day</b>	24 <b>Sunday</b>	28 <b>Sunday</b>	25 <b>Sunday</b>	25 <b>Sunday</b>
<b>Monday</b>	30 HYEx.Nur.-XII	27	25 <b>Christmas</b>	29	26 Int Ass II-VIII	26
<b>Tuesday</b>	31	28	26 Winter Break Begins	30	27 Annual Exam. IX-XI IntAss.II-VIII	27
<b>Wednesday</b>		29	27	31	28	
<b>Thursday</b>		30	28			29 28 PTM-8 Decl. of Final Result for Nur.-IX & XI
<b>Friday</b>			29			30 <b>Good Friday</b>
<b>Saturday</b>			30			31
<b>Sunday</b>	<b>Sunday</b>	<b>Sunday</b>	31 <b>Sunday</b>	<b>Sunday</b>	<b>Sunday</b>	<b>Sunday</b>
<b>No of W.D</b>	<b>18 (112)</b>	<b>24 (136)</b>	<b>18 (154)</b>	<b>22 (176)</b>	<b>21 (197)</b>	<b>23 (220)</b>

**EXAMINATION SCHEDULE :2017-18****NURSERY to CLASS V****TERM-1 (1<sup>ST</sup> QUARTERLY EXAMINATION & HALF-YEARLY EXAMINATION)**

DATE	NUR	PREP	I	II	III	IV	V
10.07.2017	Last day for the submission of 1 <sup>st</sup> Class work/Home work Note Book by the student						
24.07.2017	Only Oral Activity		-----	-----	-----	Maths	Social Sci.
25.07.2017		English	Evms	Hindi	English	English	Maths
26.07.2017		Hindi	Maths	Evms	Hindi	Hindi	English
27.07.2017		Maths	English	Maths	Evms	Science	Hindi
28.07.2017		Evms	Hindi	English	Maths	Social Sci.	Science
TERM-1	Last day for the submission of 2 <sup>nd</sup> Class work/Home work Note Book by the student on or before 25.09.2017 Sub. Enrichment. Activity from 09.10.2017 to 13.10.2017 Internal Examination from 16.10.2017 to 18.10.2017 Half-Yearly Examination from 21.10.2017 to 30.10.2017						

**TERM-2 (2<sup>ND</sup> QUARTERLY EXAMINATION & ANNUAL EXAMINATION)**

DATE	NUR	PREP	I	II	III	IV	V
03.01.2018	Last day for the submission of 3 <sup>rd</sup> Class work/Home work Note Book by the student						
08.01.2018	-----	-----	-----	-----	-----	Maths	Social Sci.
09.01.2018	English	English	Evms	Hindi	English	English	Maths
10.01.2018	Hindi	Hindi	Maths	Evms	Hindi	Hindi	English
11.01.2018	Maths	Maths	English	Maths	Evms	Science	Hindi
12.01.2018	Evms	Evms	Hindi	English	Maths	Social Sci.	Science
TERM-2	Last day for the submission of 4 <sup>th</sup> Class work/Home work Note Book by the student on or before 15.02.2018 Sub. Enrichment. Activity from 16.02.2018 to 21.02.2018 Internal Examination from 22.02.2018 to 26.02.2018 Annual Examination from 01.03.2018 to 09.03.2018						



### CLASS VI to CLASS VIII

#### TERM-1 (1<sup>ST</sup> QUARTERLY EXAMINATION & HALF-YEARLY EXAMINATION)

DATE	VI	VII	VIII
10.07.2017	<b>Last day for the submission of 1st Class Assignment by the student</b>		
24.07.2017	Science	Maths	English
25.07.2017	Social Sc	Science	Maths
26.07.2017	Hindi/Skt (2nd Lang)	Social Sc	Science
27.07.2017	English	Hindi/Skt (2nd Lang)	Social Sc
28.07.2017	Maths	English	Hindi/Skt (2nd Lang)
TERM-1	Last day for the submission of <b>2nd Class Assignment</b> by the student on or before 25.09.2017 Sub. Enrichment. Activity from 09.10.2017 to 13.10.2017 Internal Examination from 16.10.2017 to 18.10.2017 Half-Yearly Examination from 21.10.2017 to 30.10.2017		

#### TERM-2 (2<sup>ND</sup> QUARTERLY EXAMINATION & ANNUAL EXAMINATION)

DATE	VI	VII	VIII
03.01.2018	<b>Last day for the submission of 3rd Class Assignment by the student</b>		
08.01.2018	Science	Maths	English
09.01.2018	Social Sc	Science	Maths
10.01.2018	Hindi/Skt (2nd Lang)	Social Sc	Science
11.01.2018	English	Hindi/Skt (2nd Lang)	Social Sc
12.01.2018	Maths	English	Hindi/Skt (2nd Lang)
TERM-2	Last day for the submission of <b>4th Class Assignment</b> by the student on or before 15.02.2018 Sub. Enrichment. Activity from 16.02.2018 to 21.02.2018 Internal Examination from 22.02.2018 to 26.02.2018 Annual Examination from 01.03.2018 to 09.03.2018		

**CLASS IX , X & XI**  
**(PRE-MID TERM AND MID TERM/HALF-YEARLY EXAMINATION)**

DATE	IX	X	XI
10.07.2017	<b>Last day for the submission of 1st Class Assignment by the student of class IX &amp; X</b>		
24.07.2017	Hindi/Skt (2nd Lang)	Social Sc	Class test will be conducted by the concerned subject teacher.
25.07.2017	English	Hindi/Skt (2nd Lang)	
26.07.2017	Maths	English	
27.07.2017	Science	Maths	
28.07.2017	Social Sc	Science	
Last day for the submission of <b>2nd Class Assignment</b> by the student of class IX & X on or before 25.09.2017 Sub. Enrichment. Activity from 09.10.2017 to 13.10.2017 only for class IX & X Internal Examination(FIT) of class IX & X and ASL of Class XI on 18.10.2017			
MID-TERM Examination from 21.10.2017 to 30.10.2017 for class IX & X Half-Yearly Exam. for Class XI			

**(POST MID TERM & ANNUAL EXAMINATION)**

DATE	IX	X	XI
03.01.2018	<b>Last day for the submission of 3<sup>rd</sup> Class Assignment by the student of class IX &amp; X</b>		
04.01.2018	Science	Maths	Biology/Comp. Sc. Accountancy
06.01.2018	Social Sc	Science	Chemistry/Economics
08.01.2018	Hindi/Skt (2nd Lang)	Social Sc	English
10.01.2018	English	Hindi/Skt (2nd Lang)	Physics./Bus. Std.
12.01.2018	Maths	English	Maths/IP/Phy .Edu.
Last day for the submission of <b>4<sup>th</sup> Class Assignment</b> by the student of class X- on or before 27.01.2018 & class IX- on or before 15.02.2018. Sub. Enrichment. Activity for class X from 16.01.2018 to 20.01.2018. Sub. Enrichment. Activity for class IX from 16.02.2018 to 21.02.2018. Internal Examination (FIT) of Class X and ASL of Class XI on 03.02.2018. Trial Board Examination for Class X from 05.02.2018 to 14.02.2018 Internal Examination (FIT) of Class IX on 23.02.2018 Annual Examination from 27.02.2018 to 12.03.2018 for Class IX & XI			

## CLASS: XII

### Quarterly Examination

DATE	24.07.2017	25.07.2017	26.07.2017	27.07.2017	28.07.2018
XII Science	English	Biology/ Comp. Sc..	Physics.	Maths	Chemistry
XII Commerce	English	Accountancy	Economics	Maths/IP / Phy. Edu.	Bus.Std.

### Half-Yearly Exam/Trial/Pre-Board Exam.

21.10.2017 to 30.10.2017	Half-Yearly Exam. for Class XII
04.12.2017 to 13.12..2017	Trial Board Examination for Class XII
15.12.2017 to 18.12.2017	Pre-Board Practical Exam for class XII
04.01.2018 to 12.01.2018	Pre -Board Examination for Class XII

### SUBJECTS OF STUDY

Class	1. SCHOLASTIC AREAS (5 POINT SCALE)		2. Co-Scholastic Activities 3. Discipline (3 POINT SCALE)
	Main Subject	Internal Subject	
Nur- Prep	English (1 <sup>st</sup> .Lang.) Hindi (2 <sup>nd</sup> Lang.) Mathematics Environmental Studies	---	<b>Co-Scholastics:</b> Games, Art/Craft, Music/Dance, Social & Emotional Development, Self Help Skills, Intellectual Development and Physical Development <b>Discipline:</b> (Attendance,Sincerity, Behaviour and Values)
I	English (1 <sup>st</sup> .Lang.) Hindi (2 <sup>nd</sup> Lang.) Mathematics Environmental Studies	Comp. Sc	<b>Co-Scholastics:</b> Games, Art/Craft, Music/Dance, Personality Development and Health <b>Discipline:</b> (Attendance,Sincerity, Behaviour and Values)
II & III	English (1 <sup>st</sup> .Lang.) Hindi (2 <sup>nd</sup> Lang.) Mathematics Environmental Studies	Odia (3 <sup>rd</sup> Lang.) GK & Comp. Sc.	<b>Co-Scholastics:</b> Games, Art/Craft, Music/Dance, Personality Development and Health <b>Discipline:</b> (Attendance,Sincerity, Behaviour and Values)
IV-V	English (1 <sup>st</sup> .Lang.) Hindi (2 <sup>nd</sup> Lang.) Mathematics Environmental Studies Social Science	Odia (3 <sup>rd</sup> Lang.) GK & Comp. Sc.	<b>Co-Scholastics:</b> Games, Art/Craft, Music/Dance, Personality Development and Health <b>Discipline:</b> (Attendance,Sincerity, Behaviour and Values)

Class	1. SCHOLASTIC AREAS (5 POINT SCALE)		2. Co-Scholastic Activities 3. Discipline 3-POINT SCALE ( for Class VI – VIII) 5- POINTSCALE( for Class IX – X)
	Main Subject	Internal Subject	
VI- VIII	English. (1 <sup>st</sup> .Lang.) Hindi/Sanskrit (2 <sup>nd</sup> Lang.) Mathematics, Science, Social Science	Hindi/Odia/ Sanskrit(3 <sup>rd</sup> Lang.) Computer Science and GK	<b>Co-Scholastics:</b> Work Education, Art Education & Health & Physical Education <b>Discipline:</b> (Attendance,Sincerity, Behaviour and Values)
IX-X	English. Communication (101) (1 <sup>st</sup> .Lang.) Hindi (185)/Sanskrit (122) (2 <sup>nd</sup> Lang.) Mathematics(041), Science(086) , Social Science(087) *Foundation of Information Technology(165)	Foundation of Information Technology (Only for class-X)	<b>Co-Scholastics:</b> Work Education, Art Education & Health & Physical Education <b>Discipline:</b> (Attendance,Sincerity, Behaviour and Values)

\*Foundation of Information Technology(165) will be a Sixth optiona l in Class IX(Subject to approval by the Board.)

CLASS	1. SCHOLASTIC AREAS ( 9 POINT SCALE)		2. Co-Scholastic Activities (9- POINTSCALE)
	Main Subject	Internal Subject	
XI & XII Sc.	English Core (301) Physics with Practical (042) Chemistry with Practical (043) Mathematics (041) Bio. with Practical (044) Comp. Sc. with Practical(083) Physical Education with Practical (048)	General Studies	Work Experience Physical & Health Education
XI & XII Com.	English Core (301) Accountancy with Project (055) Business Studies with Project (054) Economics (with Project only in Cl.XI) (030) Mathematics (041) Information Practices with Practical (065) Physical Education (048)	General Studies	Work Experience Physical & Health Education

Note:

- ) Third language must be cleared before Class X(Secondary School Examination)
- ) English and Hindi must be two of the three languages at least up to class VIII.
- ) English and Hindi must be one of the two languages to be studied in class IX and X.
- ) In class VI to VIII, student will be required to opt for 2<sup>nd</sup> and 3<sup>rd</sup> languages for the given combinations:

2 <sup>nd</sup> Language	3 <sup>rd</sup> Language
Hindi	Sanskrit
Hindi	Odia
Sanskrit	Odia

## GRADING SYSTEM

Class	Scholastic Area Main Subjects			Scholastic (Activity) Int. Ass.	Co-Scholastic Area Int. Ass.	Grade point for Scholastic and Co-Scholastic Area
	Two evaluations in a year, (Term-1 & Term-2) Each Term has Periodic Assessment & Term end Examination			Two evaluations in a year before Term-1 & Term-2.	Two evaluations in a year before Term-1 & Term-2	
	Marks Range	Grade	Description	Grade	Grade	
Mode of Evaluation for Class Nur to V	90%-100%	A*	Outstanding	A*	-	-
	75%-89%	A	Excellent	A	A	5
	56%-74%	B	Very Good	B	B	3
	35%-55%	C	Good	C	C	1
	Below 35%	D	Scope for Improvement	D	-	-

Class	Scholastic Area Main Subjects			Scholastic (Activity) Int. Ass.	Co-Scholastic Area Int. Ass.		
Mode of Evaluation in class VI-VIII	Two evaluations in a year, (Term-1 & Term-2) Each Term has Periodic Assessment & Term end Examination			Two Evaluations in a year before in each Half-Yearly & Annual Exam. for Main subjects : Eng., Hindi./Sans., Maths, Science, Soc. Sc.  Two Evaluations in a year before in each Half-Yearly & Annual Exam. for subjects: 3 <sup>rd</sup> Language, GK, Comp. Sc.	Evaluation will be done before each TERM- 1 & 2		
	Marks Range in %	Grade	Grade Point		Grade	Grade Point Range	Grade Point
	91-100	A1	10		A	5-4	5
	81-90	A2	9		B	3-2	3
	71-80	B1	8		C	1	1
	61-70	B2	7		--		
	51-60	C1	6				
	41-50	C2	5				
	33-40	D	4				
	32 and Below	Needs Improvement	2				

<b>Class</b>	<b>Scholastic Area Main Subjects</b>			<b>Scholastic (Activity) Int. Ass.</b>	<b>Co-Scholastic Area Int. Ass.</b>		
<b>Mode of Evaluation in IX-X</b>	Academic session has 1 <sup>st</sup> Quarterly, Half-yearly, 2 <sup>nd</sup> Quarterly and Annual Examination			Two Evaluations in a year before in each Half-Yearly & Annual Exam. for Main subjects : Eng.,	Evaluation will be done before each TERM- 1 & 2		
	Marks Range in %	Grade	Grade Point	Hindi./Sans., Maths, Science, Soc. Sc.	Grade	Grade Point Range	Grade Point
	91-100	A1	10		A	9-10	5
	81-90	A2	9		B	7-8	4
	71-80	B1	8		C	5-6	3
	61-70	B2	7		D	3-4	2
	51-60	C1	6		E	1-2	1
	41-50	C2	5				
	33-40	D	4				
	32 and Below	Failed	---	Two Evaluations in a year before in each Half-Yearly & Annual Exam. for subjects: Foundation of Information Technology.			

<b>Class</b>	<b>Scholastic Area Main Subjects</b>		<b>Scholastic (Activity) Int. Ass.</b>	<b>Co-Scholastic Area Int. Ass.</b>
	One Evaluation in a year which consists of one Class Evaluation, one Quarterly, one Half Yearly & one Annual Exam.		Two Evaluations each before Half-Yearly & Annual Exam. in General Studies & Work Exp.	Two Evaluations each before Half-Yearly & Annual Exam in Physical & Health Education.
<b>Mode of Evaluation in XI-XII</b>	Marks Range in %	Grade	Grade	Grade
	91-100	A1	A1	A1
	81-90	A2	A2	A2
	71-80	B1	B1	B1
	61-70	B2	B2	B2
	51-60	C1	C1	C1
	41-50	C2	C2	C2
	36-40	D1	D1	D1
	33-35	D2	D2	D2
	Below 33	Failed	--	--

**SCHEME OF EXAMINATION**

**Nursery to Class V**

Calculation of Periodic Assessment(PA)					Calculation of Half-yearly & Annual Examination		
Exam.	Written	Class Ass.	Activity	PA Converted to 10	Half-Yearly/Annual		
Marks	20	10	10	Written:5 Class Ass:2.5 Activity:2.5	40		
Time	45 Min.	During School Hr.	During School Hr.		90 mins.		
Exam.	Term-1 PA +Half-Yearly		Term-2 PA + Annual		Total		
	PA	Half-Yearly	PA	Annual	Term-1	Term-2	Term-1 + Term-2
Marks	10	40	10	40	50	50	100

For classes II to V : GK, Odia and Computer Science will be evaluated once before each Term-1 and Term-2. Maximum Marks for GK is 50 and Maximum Marks is 40 (Written), 5(Oral) and 5(Activity) Marks for Odia. Maximum Marks is 40 (written) and 10(Practical & Assignment) Marks for Comp. Sc. for class IV & V. Time allowed for written exam. in each subject is one hour. Internal grades will be awarded in Computer Sc. for class I, II & III through Continuous Assessment.

**Class VI to VIII**

Calculation of Periodic Assessment(PA)					Calculation of Half-yearly & Annual Examination		
Exam.	Written	Class Ass.	Activity	PA Converted to 10	Half-Yearly/Annual		
Marks	40	20	20	Written:10 Class Ass:05 Activity:05	80		
Time	90 mins.	During School Hr.	During School Hr.		3 hours		
Exam.	Term-1 PA +Half-Yearly		Term-2 PA + Annual		Total		
	PA	Half-Yearly	PA	Annual	Term-1	Term-2	Average of Term-1 + Term-2
Marks	20	80	20	80	100	100	100

For classes VI to VIII : GK, Odia, Computer Science and Environmental Education will be evaluated once before each of Half-yearly and Annual Examination. Maximum Marks for GK is 50 and Maximum Marks is 40 (Written), 5(Oral) and 5(Activity) Marks for Odia. Maximum Marks is 40 (written) and 10(Practical & Assignment) Marks for Comp. Sc. Time allowed for written exam. in each subject is one hour 30 minutes. Environmental Education will be a part of Science paper in Half-yearly and Annual Examination.

## Class IX & X

Calculation of Periodic Assessment(PA) Pre-Mid Term, Mid Term and Post- Mid Term					Calculation of Annual Examination			
Exam.	Written	Class Ass.	Activity	PA Converted to 10	Annual(IX)/Board(X) Examination			
Marks	40/80	20	20	Written:10 Assignment:05 Sub.En.Activity: 05	80			
Time	90 mins. Or 3 hours	During School Hr.	During School Hr.		3 hours			
FINAL ASSESSMENT	<b>Periodic Assessment</b>						Annual (IX)/ Board (X) Examin ation	Final
	<b>Written Examination</b>				Assignment	Subject Enrichment Activity		
	Pre-Mid Term	Mid Term	Post- Mid Term	<b>Average of best two out of three</b>	4 assignments each before <b>Pre-Mid Term, Mid Term Post- Mid Term and Annual</b>	2 Subject Enrichment Activities each before <b>Mid Term and Annual Exam.</b>		
Marks	40 reduced to 10 marks	80 reduced to 10 marks	40 reduced to 10 marks	<b>10 Marks</b>	80 reduced to <b>5 marks</b>	40 reduced to <b>5 marks</b>	<b>80 Marks</b>	100 Marks

For Class X : Foundation of Information Technology will be evaluated once before each of Mid Term and Trial Pre-Board Examination. Maximum Marks is 40 (Written) & Activity/Practical 10 marks. Corresponding grade will be awarded to the students in Work Education.

## Class : XI-XII

Exam	1 <sup>st</sup> Quarterly /Class test	Half- Yearly	1 <sup>st</sup> Quarterly	Annual	1 <sup>st</sup> Quarterly/ Class Test + Half-yearly+ 2 <sup>nd</sup> Quarterly	Annual	Total
Marks	40 reduced to 100 marks	40 reduced to 100 marks	40 reduced to 100 marks	100	40%	60%	100%
Time	90 minutes	3 Hrs.	3 Hrs.	3 Hrs.			



## **PARENT TEACHER MEETING SCHEDULE**

<b>PARENT TEACHER MEETING</b>	<b>DATE</b>
1 <sup>ST</sup> PTM FOR NUR. TO CLASS XII	18-08-2017
2 <sup>ND</sup> PTM FOR NUR. TO CLASS XII	10-11-2017
3 <sup>RD</sup> PTM CLASS XII	22.12-2017
4 <sup>TH</sup> PTM FOR NUR. TO XII	02.02.2018
5 <sup>TH</sup> PTM FOR CLASS X	22.02.2018
6 <sup>TH</sup> PTM FOR NUR. TO CLASS IX AND XI(SHOWING OF ANSWER SCRIPTS)	23-03-2018
7 <sup>TH</sup> PTM FOR NUR. TO CLASS IX AND XI	29-03-2018

### **Criteria for Calculation of Final Assessment for Late Admission and Granted Leave cases (Nur to Class VIII):**

Students who have taken admission much after the commencement of the academic session and students availing leave that has been granted, the marks of the assessment that he/she has appeared immediately after ( Admission/ Leave ) , for example, if a child has not appeared 1st Quarterly of Term-1 then, 2nd Quarterly Examination of Term-2 marks will be considered. Similarly for Half- Yearly & Annual Examination, if the child has not appeared any one of the assessments then, the marks of the other (the Examination appeared) will be taken into consideration.

The calculation will be done manually( only for promotion to the next higher class). This will not be reflected in the column meant for in the Report Card. However it will be reflected in the space meant for Class Teacher's Remark of the Report Card.

### **ACADEMIC ASSESSMENT**

#### **Parent to note the following:**

*(Common to all classes)*

- a. A student must secure a Mark not less than 35% in Written Test / Map or Project/ Work/ Assignment/ Subject Enrichment Activities/Internal Assessment in Scholastic and minimum grade 'C' in Co-Curricular Activities for Nursery to Class V , minimum mark 33% in Scholastic and minimum grade 'C' in Co-Scholastic areas for Class VI to VIII and minimum mark 33% in Scholastic and minimum grade 'd' in Co-Scholastic areas for Class IX to XII.
- b. Students appearing the Improvement Test will come to school only after getting the results of the Improvement Test. Their attendance for the next session will be counted from the day after the declaration of results of the Improvement Test.

- c. *A student has to put in a minimum of 75% attendance. The attendance will be counted from the first day of the new academic session.*
- d. *No leave will be sanctioned if information is received by school after taking leave.*
- e. *In case of illness, medical certificate of sickness and subsequently fitness certificate issued by NALCO doctor alongwith photocopy of the relevant page of the medical card or RMPs only will be accepted.*

**Note:**

*No re-examination will be conducted for students until and unless they have been deputed to participate in inter-school/zonal/district/national sports or any such activity. These students will be considered for the academic awards.*

### **Nursery to Class V**

#### **I. Scholastic Subjects (Main Subjects)**

- a) *Nursery to Class V will have Two Terms: Term-1 (April to October) and Term-2 (November to March) in an Academic Session. Each Term has 50 as the maximum marks.*
- b) *Each Term will have One Periodic Assessment and one Half-yearly or Annual Examination.*
- c) *Each Periodic Assessment will have one Quarterly Examination of 20marks(reduced to 5 marks) of 45 minutes duration and one Assignment of 10 marks(reduced to 2.5 marks) and one subject enrichment activity of 10 marks(reduced to 2.5 marks) .*
- d) *Half- Yearly or Annual Examination will have 40 as maximum marks and will be of 1 hour 30 minutes duration.*
- e) *For Final Assessment, equal weightage will be given to all the two Terms.*
- f) *Result will be declared on the basis of Final Assessment only. In case a student secures 35% in one or two subjects, he/she has to improve the performance by securing the minimum qualifying mark 35%.*
- g) *Assessment of subjects under Scholastic Area shall be in numerical scores upto two decimal places (i.e. 18.58 ; 9.36 etc.) which shall be indicated in the Mark Statement of Subject -wise Performance in Report Card. Marks secured by the students will be rounded off only*

at the end of the Final Assessment. However for any award calculation, rounding off of marks will not be considered.

- h) **The qualifying Mark in each subject under Scholastic Area shall be minimum Mark 35% in Final Assessment.**
- i) The students will be assessed in subjects under Scholastic Area using the conventional numerical marking and later converted into grades.

### **Scholastic Subjects ( Internal Subjects)**

- a.) One assignment and one subject enrichment activity of 5 marks each in 3<sup>rd</sup> Language will be conducted before each Term.
- b.) Written Test of 40 marks in 3<sup>rd</sup> Language and General Knowledge of 50 marks of 1 hour duration will be held before each Term.
- c.) Assignment and Practical of 10 marks and Written Test of 40 marks of 1 hour duration will be done in Computer Science before each Term for class IV & V. Skill, Aptitude and Class Work will be done in Computer Science before each Term for class I,II & III. For Final Assessment, equal weightage will be given to all the two Terms.
- d.) A student must secure a minimum of 35% marks for classes II to V in the 3<sup>rd</sup> Language, General Knowledge and Computer Science in Final Assessment. The student who secures less than 35% in any of these subjects has to improve the performance by securing the minimum qualifying mark 35%.

### **II. Co-curricular Activities:**

Assessment in Co-curricular Activities (Games & Sports, Art/Craft, Music/Dance, Personality Development )

- a) Games & Sports, Art/Craft, Music/Dance, Personality Development will be carried out before each Term
- b) Assessment in these subjects shall also be in grades, as per Scheme of Studies.

#### **II. Discipline:(Attendance,Sincerity,Behaviour and Values)**

Assessment in these subjects shall also be in grades, as per Scheme of Studies.

Assessment in subjects under Co-curricular Activities shall be assessed on a 3 point scale twice in an academic session before each Term.

**NOTE:** At the end of the academic session, Report card will be issued to each student.

## **Classes VI to VIII**

### **I. Scholastic Subjects (Main Subjects)**

- a) *Classes VI to VIII will have two Terms in an Academic Session: Term-1 (April to October) and Term-2 (November to March).*
- b) *Term-1 will have one Periodic Assessment(20 marks) and one Half-yearly examination(80 marks) and Term-2 will have one Periodic Assessment(20 marks) and one Annual examination(80marks) .*
- c) *Each Periodic Assessment will have one Quarterly Examination having 40 marks(reduced to 10 marks) of 1 hour 30 minutes duration and two assignments of 20 marks each(40 marks reduced to 5 marks) and one Subject Enrichment activity of 20 marks(40 marks reduced to 5marks) before the term end.*
- d) *Each half-Yearly or Annual Examination will have a maximum of 80 marks and will be of 3 hours duration .*
- e) *For Final Assessment, equal weightage will be given to all the two Terms.*
- f) *Result will be declared on the basis of Final Assessment only. In case a student secures below 33% marks in **maximum two subjects**, he/she has to improve the performance through Improvement Test. No promotion will be given if the child does not pass the Improvement Test.*
- g) *After Improvement Test, a student should secure minimum 33% marks in the subjects in which he/she has appeared and also minimum 33% in Final Assessment.*
- h) *Assessment of subjects under Scholastic Area shall be in numerical scores up to two decimal places (i.e. 18.54 ; 9.39 etc.) which shall be indicated in the Mark Statement of Subject -wise Performance in Report Card. Marks secured by the students will be rounded off only at the end of the Final Assessment. However for any award calculation, rounding off of marks will not be considered.*
- i) *The students will be assessed in subjects under Scholastic Area using the conventional numerical marking and later converted into the grades as per the CBSE grading pattern.*

### **Scholastic Subjects ( Internal Subjects)**

- a) *One assignment and one subject enrichment activity of 5 marks each in 3<sup>rd</sup> Language and Practical of 10 marks in Computer Science will be conducted before each Term.*
- b) *Written Test of 40 marks in 3<sup>rd</sup> Language & Computer Science and General Knowledge of 50 marks of 1 hour 30 minutes duration will be held before each Term.*
- c) *For Final Assessment, equal weightage will be given to all the two Terms.*
- d) *A student must secure a minimum of 33% in the 3<sup>rd</sup> Language, Computer Science and General Knowledge in Final Assessment. The student who secures less than 33% in any of these subjects has to appear for an Improvement Test.*
- e) *Those students who could not clear the 3<sup>rd</sup> Language in class VIII, and have been promoted to class IX shall be examined at the end of Class IX in the same syllabus and text books prescribed for Class VIII.*

### **II. Co-curricular Activities:**

*Assessment in Co-curricular Activities (Art Education, Work Education and Health & Physical Education)*

- a) *Art Education, Work Education and Health & Physical Education will be evaluated before each Term*
- b) *Assessment in these subjects shall also be in grades, as per Scheme of Studies.*

### **III. Discipline: (Attendance, Sincerity, Behaviour and Values)**

*Assessment in these subjects shall also be in grades, as per Scheme of Studies.*

*Assessment in subjects under Co-curricular Activities shall be assessed on a 3 point scale twice in an academic session before each Term.*

### **NOTE:**

- *The qualifying Mark in each subject under Scholastic Subjects (Main Subjects & Internal Subjects) shall be 33%.*
- *At the end of the academic session, Report card will be issued to each student.*

## **Class IX & X**

### **I. Scholastic Subjects (Main Subjects)**

- a) *Classes IX & X will have Periodic Assessment and School conducted Annual Examination for class IX or Board Conducted Annual Examination for class X in an Academic Session: (April to March).*
- b) *Periodic Assessment will have Pre-Mid Term, Mid Term, Post Mid Term written examination, four assignments and two Subject Enrichment activities.*
  - i) *Pre-Mid Term will have written examination having 40 marks of 1 hour 30 minutes duration which will be reduced to 10 marks.*
  - ii) *Mid Term will have written examination having 80 marks of three hours duration which will be reduced to 10 marks*
  - iii) *Post-Mid Term will have written examination having 80 marks of three hours duration which will be reduced to 10 marks*
  - iv) *Average of best two written tests from the above three terms will be taken for **10 mark written test.***
  - v) *Four Assignments of 20 marks each will be evaluated and total 80 marks will reduced to **5 marks.***
  - vi) *Two subject enrichment activity of 20 marks each will be conducted and total 40 marks will reduced to **5 marks.***
  - vii) *Periodic Assessment carries 20 marks which consist of 10 marks written, 5 marks assignment and 5 marks subject enrichment activities in each subject.*
- c) *School conducted Annual Examination for class IX or Board Conducted Annual Examination for class X will have a maximum of 80 marks and will be of three hours duration.*
- d) *It is mandatory for a student to appear and secure minimum 33% Marks in Periodic Assessments and 33% marks in School conducted Annual Examination for class IX or Board Conducted Annual Examination for class X.*
- e) *For Final Assessment, weightage distribution is 20 Marks (Periodic Assessments) and 80 marks Annual Examination for class IX or Board Conducted Annual Examination for class X.*
- f) *Result will be declared on the basis of both Periodic Assessments and Annual Examination. In case a student secures below 33% in*

one or two subjects, he/she has to improve the performance through Improvement Test.

- g) After Improvement Test, student should secure minimum marks 33% in the subject(s) in which he/she has appeared.
- h) Assessment of subjects under Scholastic Area shall be in numerical scores upto two decimal places ( i.e. 18.56 ; 9.38 etc.) which shall be indicated in the Mark Statement of Subject -wise Performance in Report Card. Marks secured by the students will be rounded off only at the end of the Final Assessment. However for any award calculation, rounding off of marks will not be considered.
- i) The students will be assessed in subjects under Scholastic Area using the conventional numerical marking and later converted into the grades and the same shall be awarded as per the CBSE grading pattern.

## **II. Scholastic Subject(Internal Subject)**

- a) Practical of 10 marks and Written Test of 40 marks in Information Technology of 1 hour 30 minutes duration in Foundation of Information Technology will be conducted before each Term..
- b) A student must secure a minimum of 35% mark in Information Technology. The student who secures less than 35% mark in the subject has to appear for an Improvement Test. The conventional numerical mark will be converted to corresponding grade and the same grade will be reflected under Work Experience subject.

## **II. Co-curricular Activities:**

Assessment in Co-curricular Activities (Art Education, Work Education and Health & Physical Education)

- a) Art Education, Work Education and Health & Physical Education will be evaluated before each Term
- b) Assessment in these subjects shall also be in grades, as per Scheme of Studies.

## **III. Discipline:(Attendance,Sincerity,Behaviour and Values)**

Assessment in these subjects shall also be in grades, as per Scheme of Studies.

Assessment in subjects under Co-curricular Activities shall be assessed on a 5- point scale once in an academic session.

**NOTE:**

- *To be declared pass, a student has to secure 33% marks out of overall 20 marks earmarked in each subject in Periodic Assessment and 33% marks out of 80 marks in each subject in School conducted Annual Examination for class IX or Board Conducted Annual Examination for class X.*
- *At the end of the academic session, Report Card will be issued to each student of class IX by the school & class X by the Board.*

**Class XI****I. Scholastic (Main Subjects)**

- a) *Class XI will have one Class Test, one Quarterly, one Half-Yearly and Annual Examination in an academic session.*
- b) *All promotions will be based on performance in Class Test, Quarterly, Half-Yearly and Annual Examination.*
- c) *For Final Assessment, weightage distribution is 40% ( Class Test, Quarterly & Half-Yearly) and 60% (Annual Examination).*
- d) *To be declared pass, a student should secure minimum of 33% in each subject. In subjects involving Practical, the student has to secure a minimum of 33% in theory(Final Assessment) and practical(Annual) separately in addition to 33% in aggregate in Final Assessment.*
- e) *In case a student has secured less than Grade 'D' in any one subject, he/she will have to appear for Compartmental Examination in the subject.*
- f) *There will be no Compartmental Examination in Practical.*
- g) *A student should secure a minimum of 33% in the subject(s) in which he/she has appeared the Compartmental Examination. Only then he/she will be declared pass.*
- h) *If the student is not able to score the minimum pass mark even after compartmental examination, then he/she will not be eligible for the next higher class and will be asked to repeat in the same class.*

**II. Scholastic Subject(Internal Subject)**

*Assessment in General Studies will be conducted before Half-Yearly and Annual Examination. Evaluation will be done on 9 point scale (CBSE).*

**III. Co-Scholastic Subjects**



*Assessment in Co- Scholastic subjects - Work Experience and Physical & Health Education will be conducted before Half-Yearly and Annual Examination. Evaluation will be done on 9 point scale grading point (CBSE).*

**Class IX to XII**

*Note : Promotion criteria for classes IX, X , XI and XII will be as per CBSE specifications. It may change from time- to- time as and when CBSE amends the Examination By-Law.*

**ACADEMIC AWARDS**

**CLASSES I TO V**

**GENERAL CONDITIONS**

- 1. The Academic Awards shall be declared for classes I to V on the basis of Final Assessment only. Here, the actual marks (without rounding off) scored by the child will be taken into account for deciding merit. For example, a student securing 89.73% or 89.99% will be marked as Grade A.*
- 2. To be eligible for any Academic Award, a student has to appear in all the Periodic Assessments (Written, Assignment and Subject Enrichment Activity) and Half-Yearly and Annual Examination under each Term. However for the students who have represented the school at competition(s), the Principal's decision will be binding.*
- 3. A student should secure a minimum of 91% marks in Scholastic Subjects and 12 points in total in Co-Curricular Activities and Discipline in each Term.*
- 4. A student should put in a minimum of 75% attendance.*
- 5. The academic awards will be declared taking all the sections of a class together.*

**GENERAL PROFICIENCY I, II AND III**

- 1. The student who secures the highest aggregate will be declared as General Proficiency-I; the student who secures the second highest aggregate will be declared as General Proficiency-II and a student who secures the third highest aggregate will be declared as General Proficiency-III.*
- 2. To be eligible for General Proficiency, the student should have secured a minimum of 90% marks in all scholastic main subjects and 56% marks in all scholastic internal subjects*

3. *If two students secure General Proficiency-I then, the General Proficiency-III will not be declared. If three students secure General Proficiency-I then, there will be no General Proficiency-II and III.*

### **SUBJECT PROFICIENCY**

*Subject Proficiency I and II will be awarded only if the student secures the highest / second highest marks (in all sections) and a minimum of 90% marks in the respective subject and 56% marks in all other scholastic (Main & Internal Subjects) subjects. If two students qualify for Subject Proficiency-I then, there will no Subject Proficiency II award.*

### **CLASSES VI TO IX AND XI**

#### **GENERAL CONDITIONS**

1. *The Academic Awards shall be declared for classes VI to IX and XI on the basis of Final Assessment only. Here, the actual marks (without rounding off) scored by the child will be taken into account for deciding merit. For example, a student securing 90.73% or 90.99% will be marked as Grade A.*
2. *To be eligible for any academic awards, a student has to appear in all the Periodic Assessments(Written, Assignment & Subject Enrichment Activities) / Half-Yearly / Annual Exam.*
3. *A student should secure a minimum of 91% marks in Scholastic subjects, minimum of 12 points in total in Co-curricular Activities and Discipline for classes VI to VIII, minimum of 16 points Co-curricular Activities and Discipline for classes IX & X and B2 in Co-Scholastic subjects for class XI.*
4. *A student should put in a minimum of 75% attendance.*
5. *The academic awards will be declared taking all the sections of a class together.*
6. *However General Proficiency-II will be declared only in those classes which have a strength of more than 40 students. General Proficiency-III will be declared only in those classes which have a strength more than 80 students.*

#### **GENERAL PROFICIENCY I, II AND III**

1. *The student who secures the highest aggregate will be declared as General Proficiency-I; the student who secures the second highest*

*aggregate will be declared as General Proficiency-II and a student who secures the third highest aggregate will be declared as General Proficiency-III.*

- 2. To be eligible for General Proficiency, the student should have secured a minimum of 91% marks in all scholastic main subjects and 61% marks in all scholastic internal subjects*
- 3. For class XI in subjects which are common to XI Science and XI Commerce awards will be given considering both the sections together and for other subjects, awards will be given separately.*
- 4. General Proficiency Awards for class XI Science and XI Commerce will be declared separately subjected to the condition that the student's achievement satisfies all other conditions.*
- 5. If two students secure General Proficiency-I then, the General Proficiency-III will not be declared. If three students secure General Proficiency-I then, there will be no General Proficiency-II and III.*

#### **SUBJECT PROFICIENCY**

- 1. Subject Proficiency I and II will be awarded only if the student secures the highest / second highest marks (in all sections) and a minimum of 91% marks in the respective subject and 61% marks in all other scholastic (Main & Internal) subjects.*
- 2. Subject Proficiency (2<sup>nd</sup> Language) in Hindi and Sanskrit will be declared separately. Subject Proficiency (3<sup>rd</sup> Language) in Hindi, Odia and Sanskrit will be declared separately.*
- 3. Subject Proficiency II will be declared only in those classes which have more than 80 students.*
- 4. If two students qualify for subject proficiency, then there will be no Subject Proficiency-II award.*
- 5. Subject Proficiency in Computer Science will be declared from Class IV to IX. Subject Proficiency in GK will be declared from class IV to class VIII.*

#### **SCHOLAR BADGE**

*A child is declared Scholar from Class IV onwards and a scholar badge is given to a student securing certain number of points as per the grading pattern.*

*Classes IV & V*

*A student should secure a minimum of 25 points in total in the Scholastic Subject (Main Subjects), with minimum of 'A' grade in each of the Scholastic Subject (Internal Subjects) and minimum of*

*14 points in total in Co-curricular Activities and Discipline in each Term*

*Classes VI to IX & XI*

*A student should secure a minimum of 49 points in total in the Scholastic Subject (Main Subjects), with minimum of 'A2' grade in each of the Scholastic Subject (Internal Subjects) and minimum of 14 points in total in Co-curricular Activities and Discipline in each term for classes VI to VIII , minimum of 18 points in total in Co-curricular Activities and Discipline for class IX and B2 in Co-Scholastic subjects for class XI.*

### **100% ATTENDANCE**

*Student(s) attending the class from the first day of the academic session to the last day of the Term-2/ Annual Examination will be eligible for the 100% Attendance Award.*

- ) If the student has attended all the official working days of the school then he/she will be eligible for this award.*
- ) The student must attend the classes from the first day of the academic session.*
- ) If a student goes home in between, then attendance will be not be marked for the day. He /she will not be considered for merit purpose.*

### **SCHOLAR GOWN & GOLD MEDAL**

*A student securing a Scholar Badge for three consecutive academic sessions shall become eligible for a Scholar's Gown and if it is for six consecutive sessions, for a Gold Medal.*

### **GOOD CHIT**

*In order to boost the morale of the student, a Good Chit is awarded to all those students who excel or show improved performance in a particular subject.*

### **CRITERIA FOR SPECIAL ACHIEVEMENT AWARDS**

*In order to become eligible for Special Achievement Award, a child has to participate in National level competitions, examinations, NCC(RDC), Scouts and Guides Camps, Sports and Games and activities organised by reputed government recognized national bodies or institutions like – CBSE, DPS Society, NCERT, Olympiad Foundation, SCERT, SGFI etc.*

*The child will be awarded points in a given academic session according to the following criteria. The points listed below will be applicable for those participants (individual or team) permitted (written permission only) by the School authority to participate in competitions at various levels. However points will not be awarded if a child secures positions in outside competitions if he/she had without prior intimation to the school authority.*

***Awarded points will not be a matter of right  
but a matter of merit***

- 1. 20 points will be awarded if he / she secures top 3 positions and wins awards at the National level (SGFI, National Meets, DPS National Meet, CBSE National Meet, NTSE, Brahm Prakash Memorial Quiz, RDC, Rajya Puraskar, KVPY, DIST – Inspire Science Camp, National Board of Higher Mathematics, NCERT, and NSO.)*
- 2. 14 points will be awarded if he / she represents the school at National level but does not win any prize and top 3 positions in State level competitions.*
- 3. 10 points if he /she secures top 3 positions or wins awards at the DPS / CBSE Zonal level competitions.*
- 4. 06 points if he / she secures top 3 positions at the CBSE Cluster and District level competitions, Annual Training/Coaching Camp like- Sports, Games, NCC, Bharat Scouts and Guides, mountaineering, Trekking, excursion camp etc.*
- 5. 04 points if he / she secures top 3 positions in competitions held at the local level (like NALCO, CISF, HAL, PARAB, any sort of exhibition organised by local agencies).*
- 6. 02 points if he/she participates in CBSE Cluster and District level Competitions like- Annual Training/Coaching Camp like Sports, Games, NCC, Scouts and Guides , mountaineering, trekking, excursion camp etc.*
- 7. Total points should not exceed 28 points in case of internal competitions, 56 points in case of external competitions for individual and team events and 112 points in case of competitions at the international level for individual and team events.*

8. Final external points will be added for overall championship.
9. There will be no topper in Class X. If any organisation requires the topper then the Scholastic and Co-Scholastic criteria will be followed as for other classes like IX (as per CBSE norms).
- ) All the above-mentioned points from Sl.No. 1-6 will be considered after the student produces documents/certificate or any authentic written proof (photocopy) which is to be submitted to the class teacher. The original documents will be produced during verification and consideration by the competent authority.

**POINTS TO BE AWARDED**

<b>INTERNAL POINTS</b>			<b>EXTERNAL POINTS STATE / DISTRICT LEVEL</b>			<b>POINTS FOR INTERNATIONAL LEVEL</b>		
<i>Individual</i>		<i>Team</i>	<i>Individual</i>		<i>Team</i>	<i>Individual</i>		<i>Team</i>
<i>1<sup>st</sup></i>	10	13	<i>1<sup>st</sup></i>	20	26	<i>1<sup>st</sup></i>	40	52
<i>2<sup>nd</sup></i>	07	09	<i>2<sup>nd</sup></i>	14	28	<i>2<sup>nd</sup></i>	28	36
<i>3<sup>rd</sup></i>	05	06	<i>3<sup>rd</sup></i>	10	12	<i>3<sup>rd</sup></i>	20	24
<i>4<sup>th</sup></i>	03	00	<i>4<sup>th</sup></i>	06	00	<i>Participation</i>	20	24
<i>5<sup>th</sup></i>	02	00	<i>5<sup>th</sup></i>	04	00	--	--	--
<i>6<sup>th</sup></i>	01	00	<i>6<sup>th</sup></i>	02	00	--	--	--

**STATEMENT BY PARENT**

*I have read all the rules and regulations of the school and will abide by the them.*

**SIGNATURES:**

**FATHER**

**MOTHER**

**CLASS TEACHER**



**STUDENT'S PERSONAL RECORD**  
(PLEASE WRITE IN BLOCK LETTERS)

Name:.....  
 Class & Section:.....Adm. No.:..... House:.....  
 Date of Birth :..... Blood Group:..... Category: SC/ST/OBC/Gen  
 Residential Address:.....  
 ..... Tel. No. (Resi) :.....  
 Mob:..... Religion : .....  
 Father's Name:.....Specimen Sign.:.....  
 Designation:.....  
 Office Address:.....  
 Mobile No:.....  
 E-Mail:.....  
 Mother's Name:.....Specimen Sign.:.....  
 Designation:.....  
 Office Address:.....  
 Mobile No:.....  
 E-Mail:.....  
 Emergency Contact No.(Other than those given above):  
 Name and Class of Brother/Sister studying in DPS Damanjodi

Name	Class/Section

Details of 2 students residing in immediate neighbourhood

Name	Class/Sec.	Resi. Address	Contact No.

Mode of commutation: NALCO BUS/Private/Cycle/Walking/Own Arrangement

<b>(Only for Classes VI to X)</b>	
<b>2<sup>nd</sup> Language</b> : Hindi/Sanskrit	<b>3<sup>rd</sup> Language</b> : Hindi/Sanskrit/Odia
<b>Art. Edu.:</b> Vocal/Dance/Art & Craft	
<b>Work Edu.:</b> .....	
<b>Health &amp; Phy.</b> i.....	ii. ....

**Last date to submit this form to the Class Teacher : 31st August 2017**

*Authenticated by Class Teacher*



**STUDENT'S PERSONAL RECORD**  
(PLEASE WRITE IN BLOCK LETTERS)

Name:.....  
 Class & Section:.....Adm. No.:..... House:.....  
 Date of Birth :..... Blood Group:..... Category: SC/ST/OBC/Gen  
 Residential Address:.....  
 ..... Tel. No. (Resi) :.....  
 Mob:..... Religion : .....  
 Father's Name:.....Specimen Sign:.....  
 Designation:.....  
 Office Address:.....  
 Mobile No:.....  
 E-Mail:.....  
 Mother's Name:.....Specimen Sign.:.....  
 Designation:.....  
 Office Address:.....  
 Mobile No:.....  
 E-Mail:.....  
 Emergency Contact No.(Other than those given above):  
 Name and Class of Brother/Sister studying in DPS Damanjodi

Name	Class/Section

Details of 2 students residing in immediate neighbourhood

Name	Class/Sec.	Resi. Address	Contact No.

Mode of commutation: NALCO BUS/Private/Cycle/Walking/Own Arrangement

(Only for Classes VI to X)

**2<sup>nd</sup> Language** : Hindi/Sanskrit      **3<sup>rd</sup> Language** : Hindi/Sanskrit/Odia  
**Art. Edu.:** Vocal/Dance/Art & Craft  
**Work Edu.:** .....  
**Health & Phy.** i..... ii. ....

**Last date to submit this form to the Class Teacher : 31st August 2017**

Authenticated by Class Teacher



**STUDENT'S MEDICAL RECORD-2016-17**  
(TO BE FILLED BY PARENT/GUARDIAN IN CAPITALS)

Name:.....

Class & Section:.....Adm. No.:..... House:.....

Date of Birth :..... Age in Years.....

Specific diseases suffered in the past: .....

.....

Operation undergone in the past, if any specify: .....

.....

Allergies, if any:.....

**Immunization**

(i) Polio : Yes/No

(ii) DPT : Yes/No

(iii) Measles : Yes/No

(iv) DT-OPA : Yes/No

(v) Tetanus : Yes/No

(with date of last injection): .....

(vi) Typhoid and Cholera : Yes/No

(with date of last injection): .....

(vii) Are you wearing contact lens : Yes/No

If yes ,then is it convex/concave/Bi-focal:

Power of the lenses: (L).....(R).....

(viii) Any other:.....

Does the child have any problem during physical activity: Yes/No

If yes ,mention the problem:.....

Does the child have any physical / mental disorder:

Any other disease for which the child is on regular medication: Yes/No

If yes ,specify the disorder (with Medical Certificate by CDMO):.....

.....

Does the child suffer from any chronic disease : Yes / No : .....

If yes ,specify.....

**Health Status:**

Height(cms.).....Weight(kgs.).....

Blood Group.....Vision(L).....(R).....

Dental Hygiene.....

Emergency contact No:.....

Signature of Parent/Guardian .....

**Last date to submit this form to the Class Teacher : 31st August 2017**

*Authenticated by Class Teacher*

***TEACHER'S REMARKS***

Date	Remarks & Signature	Signature of Guardian

***Last date to submit this form to the Class Teacher : 19<sup>th</sup> February 2018***

## ***TEACHER'S REMARKS***

Date	Remarks & Signature	Signature of Guardian

*Last date to submit this form to the Class Teacher : 19<sup>th</sup> February 2018*

***TEACHER'S REMARKS***

Date	Remarks & Signature	Signature of Guardian

*Last date to submit this form to the Class Teacher : 19<sup>th</sup> February 2018*

## ***TEACHER'S REMARKS***

Date	Remarks & Signature	Signature of Guardian

***Last date to submit this form to the Class Teacher : 19<sup>th</sup> February 2018***

## ***PARENT'S REMARKS***

Date	Remarks	Signature of Parent/Guardian

***Last date to submit this form to the Class Teacher : 19<sup>th</sup> February 2017***

## ***PARENT'S REMARKS***

Date	Remarks	Signature of Parent/Guardian

***Last date to submit this form to the Class Teacher : 19<sup>th</sup> February 2018***

# DELHI PUBLIC SCHOOL, DAMANJODI

*Student's Leave Application Format  
(To be applied in advance for short & long leave )*

1. *Name of the Student :* \_\_\_\_\_  
*Class :* \_\_\_\_\_ *Section :* \_\_\_\_\_ *Adm. No.:* \_\_\_\_\_
2. *Duration of leave from* \_\_\_\_\_ *to* \_\_\_\_\_  
*Instructional days* \_\_\_\_\_
3. *Reason of leave :* \_\_\_\_\_  
\_\_\_\_\_
4. *Leave taken earlier during the session* \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Parent  
(Mother/Father/Guardian)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of Student*

-----  
*Class Teacher's Remarks:* \_\_\_\_\_  
*(Regarding academic  
performance & other)* \_\_\_\_\_

*Leave recommended/not recommended*

*Signature of the Class Teacher*  
*Recommendation of the Attendance In-charge:* \_\_\_\_\_

*Signature of Attendance In-charge*

*Principal*

**Note:** *The Leave Application form should be submitted strictly in the above format only.*



## **LEAVE RECORD**

<i>Date of Absence/ Leave</i>	<i>Reason for Leave/Absence</i>	<i>Signature of Guardian</i>	<i>Signature of Cl. Teacher</i>

***Last date to submit this form to the Class Teacher : 19<sup>th</sup> February 2018***

**LEAVE RECORDS (FOR LEAVING DURING SCHOOL HOURS)**

<i>Date &amp; time of leaving school</i>	<i>Reason for leaving School during school hours</i>	<i>Signature of Guardian</i>	<i>Signature of Cl. Teacher</i>

**Last date to submit this form to the Class Teacher : 19<sup>th</sup> February 2018**

### **RECORD OF REPORTING TO SCHOOL LATE**

<i>Date</i>	<i>Reason for coming late</i>	<i>Signature of Cl. Teacher</i>	<i>Signature of Guardian</i>

***Last date to submit this form to the Class Teacher : 19<sup>th</sup> February 2018***

**LEAVE RECORDS (SHORT / LONG LEAVE)**

<i>Date of Absence / Leave</i>	<i>Reason for Leave / Absence</i>	<i>Signature of Guardian</i>	<i>Signature of Cl. Teacher</i>

**Last date to submit this form to the Class Teacher : 19<sup>th</sup> February 2018**

**TIME TABLE**

<b>Period</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>Monday</b>								
<b>Tuesday</b>								
<b>Wednesday</b>								
<b>Thursday</b>								
<b>Friday</b>								
<b>Saturday</b>								

**TIME TABLE**

<b>Period</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>Monday</b>								
<b>Tuesday</b>								
<b>Wednesday</b>								
<b>Thursday</b>								
<b>Friday</b>								
<b>Saturday</b>								

**ZERO PERIOD TIME TABLE**

<b>Period</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>3<sup>rd</sup></b>	<b>4<sup>th</sup></b>	<b>5<sup>th</sup></b>	<b>6<sup>th</sup></b>	<b>7<sup>th</sup></b>	<b>8<sup>th</sup></b>	<b>9<sup>th</sup></b>	<b>10<sup>th</sup></b>
<b>Monday</b>										
<b>Tuesday</b>										
<b>Wednesday</b>										
<b>Thursday</b>										
<b>Friday</b>										
<b>Saturday</b>										

*Note : Use HB Pencil to write the Time Table*